

Welcome!

2020 Blue Earth County Election Judge Training

Equipment Overview: OmniBallot

Objectives:

*Introduction to the OmniBallot | OmniBallot Set-up | OmniBallot Printer
OmniBallot Tear-down | Common Issues | Contact Information*

Original Presentation: 7/3/2020 2020 Blue Earth County Election Judge Training – Equip. Overview: OmniBallot 1

1

Welcome!

Training Plan

				
OmniBallot Introduction	OmniBallot Set-up	OmniBallot Printer	OmniBallot Tear-down	Common Issues
What should I know about the OmniBallot assistive voting device?	How do we start up the OmniBallot at the start of Election Day?	How do we set up the OmniBallot printer on Election Day?	How do we close the OmniBallot at the end of Election Day?	What might go wrong on Election Day?
1 min	2 min	1 min	2 min	2 min

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2

OmniBallot Assistive Voting Device

OmniBallot Introduction

OmniBallot Assistive Voting Device

- Voters use device for ballot display, reading, and marking
- Used in precincts operating polling places on Election Day
- Manufactured by: Democracy Live, Inc.
- Replaces the AutoMark
- Remember to ensure screen privacy from other voters in polling place

What's New?

- All new for all voters
- Operates like a tablet (voters should be more familiar)

What's the Same?

- Assists voter by reading and marking ballot
- Prints on an existing ballot from the polling place
- Voted/printed ballot is fed into the tabulator to be counted

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3

3

OmniBallot Set-up

OmniBallot Set-up

Set-up Reminders

- **Follow Instructions**
- Plug in to power
- Be ready at 7am – call immediately with issues

Basic Steps – follow detailed step-by-step instructions!

1
Unpack OmniBallot and supplies.

2
Follow instructions.

3
Plug in OmniBallot to outlet or surge protector.

4
Connect printer (follow instructions).

5
Connect QR scanner.

6
Power on OmniBallot.

7
Select "Open Poll". Public count = 0

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4

4

OmniBallot Printer

Set-up Reminders

- **Follow Instructions**
- Plug in to power
- Make sure data cord to OmniBallot is connected.

Basic Steps – follow detailed step-by-step instructions!

- 1

Unpack printer.
- 2

Connect data cord from OmniBallot to printer.
- 3

Plug in printer to outlet or surge protector.
- 4

Power on printer.
- 5

Open (flip down and extend) bypass printer tray.

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5

5

OmniBallot Tear-down

Tear-down Reminders

- **Follow Instructions**
- Leave machine fully operational until last voter has voted

Basic Steps – follow detailed step-by-step instructions!

- 1

Make sure last voter has cast ballot.
- 2

Navigate to admin screens (requires password).
- 3

Under "Election", Close Election.
- 4

Confirm Yes.
- 5

Select "Go to Post-Election" Menu.
- 6

Press Shutdown.
- 7

Pack up OmniBallot and printer according to instructions.

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6

6

Troubleshooting and Questions

Common Issues

OmniBallot won't Print.

Answer

Make sure the printer is plugged into a powered outlet and is powered on. Check connection cable between printer and OmniBallot.

How does the voter select a ballot?

Answer

Scan the QR (square box) code on the back side of the ballot to activate that ballot.

What is the admin code and password?

Answer

The code and password are specific to the Election Day. See instructions and/or Head Judge for information.

How should I position the OmniBallot?

Answer

Make sure the OmniBallot is set up to be accessible to ALL voters, including voters in wheelchairs. Also make sure the screen is not open to the public to view.

How do I load the ballot for printing?

Answer

Follow the instructions and label/sticker. The ballot orientation depends on the ballot style. In most instances: face down, with top end closest to voter.

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7

Thanks...and here's contact info...

Thank You



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Original Presentation: 7/3/2020 2020 Blue Earth County Election Judge Training – Equip. Overview: OmniBallot 8

8