



BLUE EARTH COUNTY

BOARD OF COMMISSIONERS

AGENDA

JANUARY 3, 2017

- 9:00 A.M.
1. Pledge of Allegiance to the Flag
 2. Agenda Review
 - Appoint Chair and Vice Chair (1)
 - Board Committee Assignments (2)
 - 2017 Board Meeting Calendar (3)
 3. Commissioners' Reports on Committees
 4. Administrative Services
 - Mr. Robert Meyer, County Administrator
 - County Board Minutes of December 20, 2016 (4)
 - Bills for the weeks of: (5)
 - December 15-21, 2016
 - December 22-28, 2016
 - Human Resources (6)
 - Crop Damage Resolution (7)
 - Publication Bids (8)
 - Establish 2017 Bounties (9)
 - 2017 Loan Interest Rates (10)
 - State Auditor Letter of Engagement (11)
- 9:15 A.M.
5. Bid Award for Sale of Rental Houses (12)
Tim Edwards, Physical Plant Director
- 9:20 A.M.
6. Economic Development Authority Annual Meeting (13)
- 9:25 A.M.
7. Regional Railroad Authority Annual Meeting (14)
- 9:30 A.M.
8. Public Works (15)
Mr. Ryan Thilges, County Engineer

**UPCOMING MEETINGS
JANUARY 3-24, 2016**

January 3, 9:00 AM

County Board Meeting
Boardroom, Courthouse
Mankato, MN

January 4, 11:00 AM

Department Head Meeting
Justice Center
Mankato, MN

January 4, 2:00 PM

Tri-County Transit Advisory Committee Meeting
VINE Community Center
Mankato, MN

January 5, 3:00 PM

Blue Earth/Nicollet County Toward Zero Deaths Safe
Roads Meeting
MnDOT
Mankato, MN

January 5, 4:00 PM

SWCD Meeting
USDA Building
Mankato, MN

January 5, 4:00 PM

Library Board Meeting
Blue Earth County Library
Mankato, MN

January 8, 11:30 AM

South Central Toward Zero Death – Safe Roads
Committee Meeting
MnDOT
Mankato, MN

January 9, 3:00 PM

MRCI Meeting
Mankato, MN

January 17, 9:00 AM

County Board Work Session
Fireplace Room, Courthouse
Mankato, MN

January 10, 12:00 PM

Children's Museum of Southern Minnesota Meeting
Mankato, MN

January 11, 5:30 PM

Region 9 Full Commission Meeting
Intergovernmental Center
Mankato, MN

January 12, 6:00 PM

US HWY 169 Corridor Coalition Meeting
Shakopee, MN

January 12, 6:30 PM

Mayors and Clerks Meeting
Mapleton, MN

January 18, 12:00 PM

Community Corrections Advisory Committee Meeting
Justice Center
Mankato, MN

January 19, 7:00 AM

Intergovernmental Committee Meeting
City Center Hotel
Mankato, MN

January 19, 9:00 AM

TdS Meeting
Mankato, MN

January 20, 4:00 PM

MICA Annual Meeting
Duluth Depot
Duluth, MN

January 23, 4:00 PM

South Central Work Force Meeting
Mankato, MN

January 24, 9:00 AM

County Board Meeting
Boardroom, Courthouse
Mankato, MN

Blue Earth County County Board Chair Rotation

2017	Mark Piepho, Chair Drew Campbell, Vice Chair Will Purvis Vance Stuehrenberg Kip Bruender
2016	Kip Bruender, Chair Mark Piepho, Vice Chair Drew Campbell Will Purvis Vance Stuehrenberg
2015	Vance Stuehrenberg, Chair Kip Bruender, Vice-Chair Mark Piepho Drew Campbell Will Purvis
2014	Will Purvis, Chair Vance Stuehrenberg, Vice-Chair Kip Bruender Mark Piepho Drew Campbell
2013	Drew Campbell, Chair Will Purvis, Vice-Chair Vance Stuehrenberg Kip Bruender Mark Piepho
2012	Mark Piepho, Chair Drew Campbell, Vice Chair Will Purvis Vance Stuehrenberg Kip Bruender



COMMISSIONERS COMMITTEE ASSIGNMENTS

Airport Commission	Stuehrenberg
AMC County Futures Committee	Stuehrenberg
AMC District 7	All Commissioners
AMC Environmental and Natural Resources Policy Committee	Campbell
AMC General Government Policy Committee	Piepho
AMC Health and Human Services Policy Committee	Bruender/Phil Claussen (alternate)
AMC Public Safety Committee	Purvis
AMC Safe and Secure Courthouse Grant Advisory Panel	Purvis
AMC Strategic Communications and Outreach	Purvis
AMC Transportation Policy Committee	Stuehrenberg
AMC Voting Members	All Commissioners/ Bob Meyer/Stalberger/Milow
Beyond the Yellow Ribbon	Piepho
Blue Earth County Safe Roads Committee (Toward Zero Deaths)	Campbell
Brown County Evaluation Center JPB	Purvis
Children's Museum of Southern Minnesota Board of Dir.	Stuehrenberg
City of Mankato Charter Commissioner	Stuehrenberg
City/County Intergovernmental Committee	Bruender/Stuehrenberg
Community Corrections Advisory Board	Stuehrenberg/Piepho (alternate)
Community Farm	Purvis/Stuehrenberg
Community Services Council	Campbell/Piepho (alternate)
Department Heads	All Commissioners
Ditch Advisory Committee	Bruender/Purvis/Bob Meyer/Craig Austinson
Emergency Communications Joint Powers Board	Bruender/Tim Mohr (alternate)
Extension Committee	Bruender/Purvis
Greater Blue Earth River Basin Policy Committee (GBERBA)	Piepho
Greater Mankato Diversity Council	Stuehrenberg
Greater Mankato Growth Regional Advisory Committee	Piepho/Stuehrenberg
Highway 14 Partnership	Campbell/Stuehrenberg (alternate)
Highway 169 Corridor Coalition	Stuehrenberg
Highway 169 Corridor Policy Committee	Stuehrenberg/Piepho
Inter-Governmental Ice Arena Committee	Stuehrenberg
Intergovernmental Youth Asset Committee	Campbell
Law Library Board	Purvis
Library Board/TDS	Stuehrenberg
Mayors and Clerks	All Commissioners
Mankato Area Planning Organization	Piepho
Middle Minnesota Watershed Committee	Campbell
Minnesota Inter-County Association (MICA)	Bruender/Piepho
Minnesota Counties Intergovernmental Trust (MCIT) Voting Delegate	Bruender/Meyer (alternate)
Minnesota Drainage Inspector Association	Bruender/Purvis
Minnesota River Congress Action Board	Campbell
Minnesota Transportation Alliance	Stuehrenberg
MRCI Board	Bruender
Multi-County Solid Waste Committee	Piepho/Bruender (alternate)

MVAC Board	Bruender
NACo Ag and Rural Affairs Committee	Bruender
NACo Arts and Culture Commission	Stuehrenberg
NACo Health Policy Steering Committee	Campbell
NACo Justice and Public Safety Steering Committee	Purvis
NACo Membership Standing Committee	Campbell
NACo Methamphetamine Action Group Task Force	Purvis
NACo Rural Action Caucus	Stuehrenberg/Campbell (alternate)
NACo Transportation Steering Committee	Stuehrenberg
National Guard Community Committee	Piepho
Park Advisory Committee	Campbell
Partners for Affordable Housing Committee	Piepho
Planning and Zoning Board	Bruender/Stuehrenberg (alternate)
Recycling Education Committee	Piepho
Region 9 Development Commission Board	Campbell
Region 9 Renewable Energy Task Force	Campbell
Region 9 Transportation (TAC)	Campbell/Thilges
Regional Center for Entrepreneurial Facilitation (RCEF)	Bruender/Piepho
Regional Transit Committee	Campbell/Purvis
Rural Minnesota Energy Board	Purvis/Piepho (alternate)
South Center Community Based Initiative	Phil Claussen/Bob Meyer (alternate)
South Central EMS JPB	Bruender/Purvis (alternate)
South Central Immunization Registry	Bob Meyer/Phil Claussen (alternate)
South Central Toward Zero Deaths Committee (MnDOT)	Campbell
South Central Workforce Council JPB	Bruender
Southeast Minnesota Homeland Security Emergency Management – Region One JPB	Mike Maurer/Brenda Olmscheid (alternate)
Southeast Minnesota Recyclers’ Exchange (SEMREX)	Piepho
Southern Minnesota Tourism Association	Josh Downey/Campbell (alternate)
Sport Facilities Steering Committee	Piepho
State Community Health Services Advisory Committee	Campbell/Phil Claussen (alternate)
State of MN Sentence to Serve JPA	Josh Milow/Bob Meyer (alternate)
SWCD	Bruender/Purvis
Township Officials (BECATO)	All Commissioners

Last updated: November 14, 2016

BLUE EARTH COUNTY COMMISSIONERS 2017 BOARD CALENDAR

January

- 2 Holiday
- 3 Organizational Meeting
- 16 Holiday
- 24 Board Meeting

February

- 7 Board Meeting
- 16-17 AMC Legislative Conference
- 20 Holiday
- 21 Board Meeting
- 25to3-1NACo Legislative Conference

March

- 7 Board Meeting
- 21 Board Meeting

April

- 4 Board Meeting
- 18 Board Meeting

May

- 2 Board Meeting
- 16 Board Meeting
- 24-26 NACo WIR Conference
- 29 Holiday

June

- 6 Board Meeting
- 27 Board Meeting

July

- 4 Holiday
- 18 Board Meeting
- 21-24 NACo Annual Conference

August

- 1 Board Meeting
- 15 Board Meeting
- 29 Board Meeting

September

- 4 Holiday
- 12 Board Meeting
- 26 Board Meeting

(12-28-16 Draft)

October

- 10 Board Meeting
- 24 Board Meeting

November

- 7 Board Meeting
- 10 Holiday
- 21 Board Meeting
- 23-24 Holiday

December

- 3-5 AMC Annual Conference
- 12 Board Meeting
- 19 Board Meeting
- 25 Holiday

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**OFFICIAL PROCEEDINGS OF THE
BOARD OF COMMISSIONERS
BLUE EARTH COUNTY, MINNESOTA**

December 20, 2016

The County Board of Commissioners met in the County Board Room at 9:00 AM.

Present were Commissioners Kip Bruender, Drew Campbell, Mark Piepho, Will Purvis, and Vance Stuehrenberg. Also present were County Administrator Robert Meyer, County Attorney Pat McDermott, and Administrative Specialist Jessica Anderson.

Board Chair Kip Bruender called the meeting to order.

PLEDGE

All present said the Pledge of Allegiance to the Flag.

AGENDA REVIEW

Commissioner Piepho moved and Commissioner Stuehrenberg seconded the motion to approve the agenda. The motion carried. 2016-264

COMMITTEE REPORTS

The Commissioners reported on the committees they have attended since the last Board Meeting including:

- 2017 Blue Earth County Budget Hearing
- Intergovernmental Committee Meeting
- MICA Meeting
- MVAC Meeting
- REDA Meeting
- Southern MN Children's Museum Meeting
- State Community Health Services Advisory Committee Meeting
- TdS Board Meeting
- Transportation Alliance Board Meeting

ADMINISTRATIVE SERVICES

Mr. Robert Meyer, County Administrator, presented the following items to the Board:

Commissioner Purvis moved and Commissioner Stuehrenberg seconded the motion to approve the December 13, 2016 Board Minutes. The motion carried. 2016-265

Commissioner Campbell moved and Commissioner Stuehrenberg seconded the motion to approve the following bills:

For the week of December 8-14, 2016 totaling \$2,280,157.57

The motion carried. 2016-266

Commissioner Campbell moved and Commissioner Stuehrenberg seconded the motion to approve the recommended Band/Grade Adjustments effective January 2017. The motion carried. 2016-267 (Adjust Budgets Accordingly)

Commissioner Stuehrenberg moved and Commissioner Piepho seconded the motion to approve the following 2017 levy:

**BLUE EARTH COUNTY
2017 Levy**

Whereas, Minnesota Statutes 275.07 require that the property tax levy for the coming year be certified to the County Finance Director by December 28th, and

Whereas, The Board intends to commit the property tax levy funds for the following purposes:

General Fund	\$16,691,640
Human Services Fund	\$8,083,389
Public Works Fund	\$4,643,921
Building and Capital Fund	\$2,761,140

Now Therefore Be It Resolved that the following year 2017 property tax levy of \$32,180,090 be certified to the Blue Earth County Finance Director.

The motion carried. 2016-268

SHERIFF'S OFFICE

Mr. Mike Maurer, Chief Deputy, presented the following items to the Board:

Commissioner Stuehrenberg moved and Commissioner Purvis seconded the motion to approve the Minnesota River Valley Drug Task Force Joint Powers Agreement. The motion carried. 2016-269

Commissioner Purvis moved and Commissioner Piepho seconded the motion to increase the work release fees from \$20.00 per day to \$25.00 per day effective January 1, 2017. The motion carried. 2016-270

INFORMATION TECHNOLOGY

Mr. Charles Berg, Information Technology, presented the following item to the Board:

Commissioner Campbell moved and Commissioner Stuehrenberg seconded the motion to approve a contract with Emergent Networks in an amount not to exceed \$57,212.00 for central shared computer data storage capacity. The motion carried. 2016-271

ENVIRONMENTAL SERVICES

Ms. Julie Conrad, Water Planner, presented the following item to the Board:

Commissioner Campbell moved and Commissioner Piepho seconded the motion to amend the Clean Water Fund grant agreement extending the grant deadline to September 30, 2017. The motion carried. 2016-272

PLANNING AND ZONING

Mr. George Leary, Land Use Administrator, and Mr. Aaron Stubbs, Land Use Planner, presented the following items to the Board:

Commissioner Purvis moved and Commissioner Campbell seconded the motion to approve the following resolution:

RESOLUTION GRANTING APPROVAL OF THE FINAL PLAT OF THE BARTSCH RAVINE VIEW SUBDIVISION, A SUBDIVISION PLAT CONSISTING OF TWO LOTS. THE PROPERTY IS ZONED AGRICULTURAL AND IS LOCATED IN THE NORTH

**HALF OF NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION
14, RAPIDAN TOWNSHIP. (T-107-N; R-27-W)**

WHEREAS, Brian and Maria Bartsch, owners of the following real estate in the County of Blue Earth, Minnesota, to wit:

As defined on the Plat of the Bartsch Ravine View Subdivision.

WHEREAS, the Planning Agency of the County has completed a review of the application and made a report pertaining to said request (PC 30-16), a copy of said report has been presented to the Planning Commission; and,

WHEREAS; the Planning Commission of the County on the 7th day of December, 2016, following proper notice held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to forward the matter to the County Board with a recommendation for approval subject to conditions included in staff report PC 30-16 and,

WHEREAS; the County Board on the 20th day of December, 2016, held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to approve the request subject to conditions included in staff report PC 30-16 and,

WHEREAS, the Blue Earth County Board of Commissioners finds:

1. That the proposed subdivision conforms with the county land use plan.
2. That the proposed subdivision conforms with the county subdivision ordinance.
3. That the proposed subdivision will not degrade the water quality of the county.
4. That the proposed subdivision will not adversely increase the quantity of water runoff.
5. That soil conditions are adequate to accommodate the proposed subdivision.
6. That the proposed subdivision does not create a potential pollution hazard.
7. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.
8. That the proposed subdivision will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.
9. That the establishment of the proposed subdivision will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.

NOW THEREFORE BE IT RESOLVED, by the Blue Earth County Board of Commissioners that the request for **approval** of the final plat of the Bartsch Ravine View Subdivision, a subdivision plat consisting of two lots is hereby **granted** with the following conditions:

1. The developer of the residential parcel acknowledges and understands the following cautionary disclosure from the Blue Earth County Code of Ordinances, Division 2. Agricultural District, Section 24-111 Purpose, Subpart (b) Agricultural operations. Said disclosure states:

Through the adoption of this subsection, the board of commissioners is expressing its intent to enhance and encourage agricultural operations within the boundaries of the county. The county will view the agriculture district as a zone in which land is used for commercial agricultural production. Owners of property, residents, other users of property in the agriculture zone, and neighboring properties adjacent to the agriculture zone may be subjected to inconvenience or discomfort arising from normal and accepted agricultural practices and operations including, but not limited to; noise, odors, dust, operation of aircraft and late night operation of farm machinery, the storage and application of manure, fertilizers, soil amendments, herbicides and pesticides associated with normal agricultural operations. Owners of property, residents, other users of property in the agriculture zone, and neighboring properties adjacent to the agriculture zone, should be prepared to accept such inconveniences or discomfort from normal operations, and are hereby put on official notice, pursuant to Minn. Stats. ch. 561.19, that this declaration may prevent them from obtaining a legal judgment against such normal operations.

2. Approved final plat must be recorded within 12 months of receiving final approval from the Planning Commission and Board of Commissioners. Final plat approval shall become null and void 12 months after approval, unless the subdivider applies for and is granted an extension of time by the Planning Commission and Board of Commissioners as set forth in section 20-155, pertaining to extensions of time.
3. If the two properties involved in this plat are going to share a well, a shared well agreement shall be recorded between those two properties.

This plat approval shall become effective immediately upon its passage and without publication.

The motion carried. 2016-273

Commissioner Purvis moved and Commissioner Stuehrenberg seconded the motion to approve the following resolution:

RESOLUTION GRANTING APPROVAL OF A CONDITIONAL USE PERMIT TO OPERATE AN AGRICULTURAL SUPPLY BUSINESS. THE PROPOSED BUSINESS WILL INCLUDE THE STORAGE AND SALE OF AGRICULTURAL SEED, FARM CHEMICALS AND PRECISION AG-TECHNOLOGY PRODUCTS. THE PROPERTY IS ZONED AGRICULTURAL AND IS LOCATED IN NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 21, STERLING TOWNSHIP.

(T-105-N, R-27-W)

WHEREAS, Neal & Shelli Grover, owners of the following real estate in the County of Blue Earth, Minnesota, to wit:

Part of the Northeast Quarter of the Northwest Quarter of Section 21, Sterling Township as shown on Attachment A- General Location Map.

WHEREAS, the Planning Agency of the County has completed a review of the application and made a report pertaining to said request (PC 31-16), a copy of said report has been presented to the Planning Commission; and,

WHEREAS; the Planning Commission of the County on the 7th day of December, 2016, following proper notice held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to forward the matter to the County Board with a recommendation for approval subject to conditions contained in staff report PC 31-16 and,

WHEREAS; the County Board on the 20th day of December, 2016, held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to approve the request subject to conditions included in staff report PC 31-16 and,

WHEREAS, the Blue Earth County Board of Commissioners finds:

1. That the proposed use conforms with the county land use plan.
2. The demonstrated need for the proposed use.
3. That the proposed use will not degrade the water quality of the county.
4. That the proposed use will not adversely increase the quantity of water runoff.
5. That soil conditions are adequate to accommodate the proposed use.
6. That the proposed use does not create a potential pollution hazard.
7. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.
8. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.
9. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.
10. That site specific conditions and such other conditions are established as required for the protection of the public's health, safety, morals and general welfare.

NOW THEREFORE BE IT RESOLVED, by the Blue Earth County Board of Commissioners that the request for a Conditional Use Permit for the operational of an agricultural supply business in the Agricultural District in part of the Northeast Quarter of the Northwest Quarter of Section 21, Sterling Township is hereby **granted** with the following conditions:

1. That allowable signage shall be limited to a 32 square foot sign, non-illuminated, and located on the property.
2. That all vehicles associated with the proposed business shall be parked off-street and entirely upon the lot on which the business is operated.
3. That the applicant shall obtain and maintain all permits as required by the state of Minnesota (or any federal agency) and shall maintain any and all records as required.
4. That the proposed use conforms to all requirements of the Minnesota State Fire Code.

This conditional use permit shall become effective immediately upon its passage and without publication.

The motion carried. 2016-274

Commissioner Stuehrenberg moved and Commissioner Campbell seconded the motion to approve the following resolution:

RESOLUTION GRANTING APPROVAL OF A CONDITIONAL USE PERMIT FOR THE MOVEMENT OR PLACEMENT OF MORE THAN 50 YARDS OF MATERIAL WITHIN THE BLUFF IMPACT ZONE TO REPAIR A SECTION OF FAILING BLUFF LEADING INTO A RAVINE SYSTEM. THE PROPERTY IS ZONED AGRICULTURAL AND IS LOCATED IN PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, DECORIA TOWNSHIP. (T-107-N, R-26-W)

WHEREAS, Eric & Rande Baker, owners of the following real estate in the County of Blue Earth, Minnesota, to wit:

Part of the Southwest Quarter of the Southeast Quarter of Section 17, Decoria Township as shown on Attachment A- General Location Map.

WHEREAS, the Planning Agency of the County has completed a review of the application and made a report pertaining to said request (PC 32-16), a copy of said report has been presented to the Planning Commission; and,

WHEREAS; the Planning Commission of the County on the 7th day of December, 2016, following proper notice held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to forward the matter to the County Board with a recommendation for approval subject to conditions contained in staff report PC 32-16 and,

WHEREAS; the County Board on the 20th day of December, 2016, held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to approve the request subject to conditions included in staff report PC 32-16 and,

WHEREAS, the Blue Earth County Board of Commissioners finds:

1. That the proposed use conforms with the county land use plan.
2. The demonstrated need for the proposed use.
3. That the proposed use will not degrade the water quality of the county.
4. That the proposed use will not adversely increase the quantity of water runoff.
5. That soil conditions are adequate to accommodate the proposed use.
6. That the proposed use does not create a potential pollution hazard.
7. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.
8. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.
9. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.
10. That site specific conditions and such other conditions are established as required for the protection of the public's health, safety, morals and general welfare.

NOW THEREFORE BE IT RESOLVED, by the Blue Earth County Board of Commissioners, that the request for a Conditional Use Permit for the movement or placement of more than 50 yards of material within the Bluff Impact Zone to repair a section of failing bluff leading into a ravine system in part of the Southwest Quarter of the Southeast Quarter of Section 17, Decoria Township is hereby **granted** with the following conditions:

1. Prior to the commencement of the project, adequate erosion control shall be installed. The erosion control must be entrenched and maintained throughout the duration of the project until vegetation can be established.
2. If found in the surrounding area, no wetlands can be negatively impacted by this project.
3. Sediment control, such as a straw blanket, should be used on bare slopes until vegetation is established.

The motion carried. 2016-275

Commissioner Campbell moved and Commissioner Stuehrenberg seconded the motion to approve the following resolution:

RESOLUTION GRANTING APPROVAL OF THE PRELIMINARY AND FINAL PLATS OF THE MORRIS SUBDIVISION, A SUBDIVISION PLAT CONSISTING OF TWO OUTLOTS. THE PROPERTY IS ZONED AGRICULTURAL AND

**CONSERVATION AND IS LOCATED IN PART OF SOUTHWEST QUARTER OF THE
NORTHEAST QUARTER OF SECTION 15, STERLING TOWNSHIP. (T-105-N; R-27-
W)**

WHEREAS, Karen Morris, the owner of the following real estate in the County of Blue Earth, Minnesota, to wit:

As defined on the Plat of the Morris Subdivision.

WHEREAS, the Planning Agency of the County has completed a review of the application and made a report pertaining to said request (PC 33-16), a copy of said report has been presented to the Planning Commission; and,

WHEREAS; the Planning Commission of the County on the 7th day of December, 2016, following proper notice held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to forward the matter to the County Board with a recommendation for approval subject to conditions included in staff report PC 33-16 and,

WHEREAS; the County Board on the 20th day of December, 2016, held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to approve the request subject to conditions included in staff report PC 33-16 and,

WHEREAS, the Blue Earth County Board of Commissioners finds:

1. That the proposed subdivision conforms with the county land use plan.
2. That the proposed subdivision conforms with the county subdivision ordinance.
3. That the proposed subdivision will not degrade the water quality of the county.
4. That the proposed subdivision will not adversely increase the quantity of water runoff.
5. That soil conditions are adequate to accommodate the proposed subdivision.
6. That the proposed subdivision does not create a potential pollution hazard.
7. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

8. That the proposed subdivision will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.
9. That the establishment of the proposed subdivision will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.

NOW THEREFORE BE IT RESOLVED, by the Blue Earth County Board of Commissioners that the request for **approval** of the preliminary and final plats of the Morris Subdivision, a subdivision plat consisting of two outlots is hereby **granted** with the following conditions:

1. The flowing well located on Outlot B shall be brought into compliance with State Well Code or properly sealed by a licensed well contractor prior to June 1, 2017.
2. Approved final plat must be recorded within 12 months of receiving final approval from the Planning Commission and Board of Commissioners. Final plat approval shall become null and void 12 months after approval, unless the subdivider applies for and is granted an extension of time by the Planning Commission and Board of Commissioners as set forth in section 20-155, pertaining to extensions of time.

This plat approval shall become effective immediately upon its passage and without publication.

The motion carried. 2016-276

Commissioner Piepho moved and Commissioner Campbell seconded the motion to approve the following resolution:

**RESOLUTION GRANTING APPROVAL OF THE PRELIMINARY AND FINAL PLATS OF NOELLEB, A SUBDIVISION PLAT CONSISTING OF ONE LOT. THIS PROPOSAL INCLUDES PREVIOUSLY PLATTED, LOT 7 BLOCK 2 OF THE GURNI SUBDIVISION NUMBER 3 AND A PORTION OF UNPLATTED LAND LOCATED EAST OF LOT 7 BLOCK 2. THE PROPERTY IS LOCATED WITHIN THE RURAL RESIDENCE AND AGRICULTURAL ZONED DISTRICTS AND IS ENTIRELY WITHIN THE SHORELAND OVERLAY DISTRICT OF LAKE GEORGE, A RECREATIONAL DEVELOPMENT LAKE AS DEFINED BY THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES. THE PROPERTY IS LOCATED IN PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 20, JAMESTOWN TOWNSHIP.
(T-109-N; R-25-W)**

WHEREAS, Chad and Sara Surprenant, the owner of the following real estate in the County of Blue Earth, Minnesota, to wit:

As defined on the Plat of NOELLEB.

WHEREAS, the Planning Agency of the County has completed a review of the application and made a report pertaining to said request (PC 34-16), a copy of said report has been presented to the Planning Commission; and,

WHEREAS; the Planning Commission of the County on the 7th day of December, 2016, following proper notice held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to forward the matter to the County Board with a recommendation for approval subject to conditions included in staff report PC 34-16 and,

WHEREAS; the County Board on the 20th day of December, 2016, held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to approve the request subject to conditions included in staff report PC 34-16 and,

WHEREAS, the Blue Earth County Board of Commissioners finds:

1. That the proposed subdivision conforms with the county land use plan.
2. That the proposed subdivision conforms with the county subdivision ordinance.
3. That the proposed subdivision will not degrade the water quality of the county.
4. That the proposed subdivision will not adversely increase the quantity of water runoff.
5. That soil conditions are adequate to accommodate the proposed subdivision.
6. That the proposed subdivision does not create a potential pollution hazard.
7. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.
8. That the proposed subdivision will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.
9. That the establishment of the proposed subdivision will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.

NOW THEREFORE BE IT RESOLVED, by the Blue Earth County Board of Commissioners that the request for **approval** of the preliminary and final plats of NOELLEB, a subdivision plat consisting of one lot is hereby **granted** with the following conditions:

1. Approved final plat must be recorded within 12 months of receiving final approval from

the Planning Commission and Board of Commissioners. Final approval shall become null and void 12 months after approval, unless the subdivider applies for and is granted an extension of time by the Planning Commission and Board of Commissioners as set forth in section 20-155, pertaining to extensions of time.

2. Any discrepancies with the County Mapping or Records office must be resolved prior to recordation of the plat.
3. The developer of the subdivision acknowledges and understands the cautionary disclosure from the Blue Earth County Code of Ordinances, Division 2. Agricultural District, Section 24-111 Purpose, Subpart (b) Agricultural operations.

This plat approval shall become effective immediately upon its passage and without publication.

The motion carried. 2016-277

TAXPAYER SERVICES

Mr. Mark Manderfeld, Deputy Director, Taxpayer Services, presented the following item to the Board:

Commissioner Stuehrenberg moved and Commissioner Campbell seconded the motion to accept the changes made to the 2016 assessments since the 2016 County Board of Appeal and Equalization adjourned. The motion carried. 2016-278

FINANCE

Ms. Lisa Malinski, Finance Director, presented the following item to the Board:

Commissioner Campbell moved and Commissioner Piepho seconded the motion to approve the Blue Earth County Procurement Policy. The motion carried. 2016-279

COMMUNITY CORRECTIONS

Mr. Josh Milow, Deputy County Administrator/Community Corrections Director, presented the following items to the Board:

Commissioner Stuehrenberg moved and Commissioner Campbell seconded the motion to approve the 2017 Interim Comprehensive Plan. The motion carried. 2016-280

Commissioner Campbell moved and Commissioner Stuehrenberg seconded the motion to approve the 2017 Juvenile Work Crew agreement with Nicollet County. The motion carried.

2016-281

ADMINISTRATIVE SERVICES

Commissioner Campbell moved and Commissioner Stuehrenberg seconded the motion to approve the following 2017 Budget:

**BLUE EARTH COUNTY
2017 Adopted Budget**

Whereas, Minnesota Statutes 375A.06 provides that the County Administrator shall prepare and submit to the County Board a proposed annual budget and long-range capital expenditure program including detailed estimates of revenues and expenditures and enforce the provisions of the budget when adopted by the County Board, and

Whereas, the County Administrator has prepared such documents and the County Board has met in regular sessions for the purpose of adopting an adequate proposed budget for maintenance of the administrative agencies of county government for fiscal year 2017, and

Whereas, the County Board has come to the conclusion that the budget so prepared is adequate and according to form prescribed by Minnesota Statutes;

Now, Therefore Be It Resolved, that the budget of \$114,244,124 be adopted and certified to the County Finance Director:

	<u>Revenues & Other Sources</u>	<u>Expenditures & Other Uses</u>
General Fund	\$26,964,101	\$27,190,599
Public Works Fund	\$33,790,480	\$33,659,579
Human Services Fund	\$32,409,753	\$32,589,729
Building & Capital Purchases Fund	\$3,222,990	\$15,090,256
County Ditches Fund	\$5,583,060	\$5,583,060
Use of/Provided to Fund Balance	12,273,740	130,901
Total	<u>\$114,244,124</u>	<u>\$114,244,124</u>

The motion carried. 2016-282

HUMAN SERVICES

Mr. Phil Claussen, Human Services Director, presented the following items to the Board:

Commissioner Stuehrenberg moved and Commissioner Piepho seconded the motion to approve the following Human Services items:

DHS AMHI Grant

An agreement for Blue Earth County to act as fiscal host of the SCCBI to provide services outlined in the Adult Mental Health Initiative Grant. Blue Earth County, as fiscal host of the SCCBI, has been allocated \$8,420,164.00. The annualized amount has not changed from the previous year. The term of the contract is January 1, 2017, through December 31, 2018.

Horizon Homes – Board and Lodge

A with Horizon Homes to operate a Board and Lodge with Services (nine-bed facility). The rate is \$100.97 per month, not to exceed \$21,810.00 for the two-year contract period. The term of the contract is January 1, 2017, through December 31, 2018.

House of Lights

An agreement with House of Lights to provide ten beds of board-and-lodge services to adults with mental illness. The rate is \$12.24 per day per person, not to exceed \$89,352.00 for the two-year contract period. The term of the contract is January 1, 2017, through December 31, 2018.

Horizon Homes – Intensive Residential Treatment Services

A contract to provide IRTS to persons diagnosed with mental illness in the ten-county region. The daily program rate is unchanged from the prior agreement and is set by the Department of Human Services. The term of the contract is January 1, 2017, through December 31, 2018.

Thrive Behavioral Network, LLC

A contract with Thrive Behavioral Network to provide additional IRTS services to individuals diagnosed with mental illness. This contract is a renewal, and the daily program rate is set by the Minnesota Department of Human Services. The term of the contract is January 1, 2017, through December 31, 2018.

Morris Electronics

A contract with Morris Electronics to provide consultation services for the development and ongoing technological support of regional telemedicine, communication hardware and networking, and technology. The unit cost of services is \$70.00 per hour, not to exceed \$10,000.00 annually. The term of the contract is January 1, 2017, through December 31, 2018.

Sioux Trails Mental Health Center

A contract with Sioux Trails Mental Health Center to provide psychiatric services, medication management, diagnostic assessments, and urgent care services. The total amount is the same as 2016, not to exceed \$155,703.00 annually. The term of the contract is January 1, 2017, through December 31, 2017.

Crisis Connection/Canvas Health

A contract with Crisis Connections to provide 24-hour, seven-day-a-week crisis line services. The contract is not to exceed \$18,900.00 per year. The term of the contract is January 1, 2017,

through December 31, 2018.

Carlson Counseling and Consulting

An agreement to provide parenting assessments. There is no change in fees from the contract in 2016. The term of the agreement is January 1, 2017, through December 31, 2018.

Associated Psychological Services

An agreement to provide parenting capacity assessments and related evaluations. This contract is a renewal. There is no change in the fees from the prior contract. The term of the agreement is January 1, 2017, through December 31, 2018.

Bethany Christian Services of Minnesota

A contract to provide pre-adoptive and foster care services. This is a two-year renewal contract. Rates have increased three percent (3%) each year and are similar to other private foster care agencies in this state. The term of the contract is January 1, 2017, through December 31, 2018.

Michael Farnsworth, MD

A contract to provide psychiatric medication management, diagnostic assessments, case consultation, clinical supervision services, and medical consultation for the regional initiative. The contract renewal rate is \$213.18 per hour, not to exceed \$309,304.72 annually. This represents an increase of two percent (2%) from the previous agreement. The term of the contract is January 1, 2017, through December 31, 2017.

Tricia Aiken (also known as Minneapolis Forensic Psychological Services)

A contract to provide psychological testing, diagnostic assessments, case consultation, and mental health training. The contract is a renewal at the rate of \$90.42 per hour, not to exceed \$37,614.72 annually. The term of the contract is January 1, 2017, through December 31, 2017.

Le Sueur County Human Services – Psychiatric Services

A contract to provide psychiatric medication management, diagnostic assessments, and urgent care services to adults residing in Le Sueur County. The total amount to be paid shall not exceed \$40,000.00 annually. The term of the contract is January 1, 2017, through December 31, 2017.

Partners for Affordable Housing: Purchase of Service Agreement

An agreement to provide support and recovery services offered at Theresa House and the Welcome Inn as delivered by a case aide hired by Partners for Affordable Housing. This agreement is funded at \$15,000.00 annually. The term of the agreement is January 1, 2017, through December 31, 2018.

Minnesota Housing Finance Agency (MHFA)

A one-time funding opportunity from MHFA to increase organizational capacity through technology solutions that will improve the program performance for households served by the FHPAP (Family Homeless Prevention Assistance Project) program. This is a new, one-time funding amount of \$16,400.00. The term of the agreement is December 1, 2016, through June 30, 2017.

Minnesota Valley Action Council: Family Homeless Prevention Assistance Program (FHPAP)

A purchase of service agreement to administer the grant and programs related to FHPAP. This is a new, one-time pass-through funding amount of \$16,400.00. The term of the agreement is December 1, 2016, through June 30, 2017.

Minnesota Department of Health – Public Health Emergency Preparedness (PHEP)

A grant amendment to prepare for response to all hazards and pandemic emergencies. The grant amendment amount is \$8,204.00, bringing our overall total award to \$62,688.00. The term of the contract is July 1, 2016, through June 30, 2017.

Department of Human Services – Administrative Services for Child & Teen Checkup

A contract to provide outreach services to children, birth through age 20, enrolled in Medical Assistance programs to ensure they are receiving health and medical services. Funding is increased six percent to \$162,498.00 for 2017. The term of the contract is January 1, 2017, through December 31, 2017.

Minnesota Department of Health - Immunization Registry Grant

A grant agreement to support immunization efforts. The contract is a renewal with an increase of 5.5 percent to \$43,780.00 in 2017. The term of the contract is January 1, 2017, through December 31, 2017.

MRCI – MFIP/DWP Employment Services

An agreement to provide employment services for applicants/recipients of the family cash assistance program for Minnesota Family Investment Program and Diversionary Work Program. The amount of the contract will decrease slightly from 2016 (\$3,000.00), not to exceed \$542,234.00. The term of the contract is January 1, 2017, through December 31, 2017.

AMV – MA Transportation

An agreement to provide medical transportation services for clients receiving fee-for-service Medical Assistance who do not have means to transport themselves to their own medical appointments. Rates have not changed for 2017. The term of the contract is January 1, 2017, through December 31, 2017.

Taxi Pros DBA Yellow Cab – MA Transportation

An agreement to provide medical transportation services to clients receiving fee-for-service Medical Assistance. The term of the contract is January 1, 2017, through December 31, 2017.

Kato Cab – MA Transportation

An agreement to provide medical transportation services to clients receiving fee-for-service Medical Assistance. This is a renewal contract. The term of the contract is January 1, 2017, through December 31, 2017.

City of Mankato, Department of Public Safety – Detox Transportation

An agreement to provide transportation to individuals in need of detoxification services. The agreement reflects a three percent (3%) increase from \$70.43 to \$72.54 per hour. Mileage will also be reimbursed at the current IRS rate. The term of the contract is January 1, 2017, through

December 31, 2017.

VINE Volunteer Transportation – Seniors and Social Services

A contract to provide volunteer transportation services to seniors and social service clients. The terms of the contract remain similar to previous years' contracts, not to exceed \$57,024.00 for senior transportation and ride coordination. The term of the agreement is January 1, 2017, through December 31, 2017.

MRCI – Extended Employment/Adult Day Care

A contract to provide extended employment services and adult day care services. The monthly rate for this service will increase by two percent (2%) in 2017 increasing to \$115.92 per month per client. The rate for adult day care will also increase two percent to \$2.34 per quarter hour. This rate has been determined by the State Rate Management System for adult day care. The term of the agreement is January 1, 2017, through December 31, 2017.

Guardianship Contracts

Addendum of agreement is being recommended for the following providers:

- Guardianship Services
- Eldercare Services
- Habilitative Services, Inc.
- Lutheran Social Service

A two percent (2%) increase for January 1, 2017, through December 31, 2017, is being recommended. The current rate has not increased since 2014.

MRCI Document Scanning Contract

A contract to provide Document Imaging Services. This contract is being renewed with a recommendation of a two percent (2%) increase due to increased labor costs. The term of the contract is January 1, 2017, through December 31, 2017.

Advisory Committee Appointments

2017 appointments for Advisory and Task Force:

Rachel Richardson, District 1, Mental Health Task Force

Rodney Jackson, District 3, Mental Health Task Force

2017 reappointments:

Steve Byrne, District 3, Human Services Advisory Committee

Tammi Born, District 4, Social Service Task Force

Amy Hedman, District 4, Mental Health Task Force

Shanna Hood, District 3, Human Services Advisory Committee

Lisa Hopkins, District 1, Social Service Task Force

Ardys Korstad, District 4, Human Services Advisory Committee

Amy Kuhns, District 5, Social Service Task Force

Nancy Legg, District 4, Social Service Task Force

Melanie Miller, District 4, Social Service Task Force

Kristin Nett, District 5, Social Service Task Force

Paige Swanson, District 3, Social Service Task Force
Susan Tousignant, District 1, Human Services Advisory Committee
Chris Wilkinson, District 2, Social Service Task Force

The motion carried. 2016-283

ADMINISTRATIVE SERVICES

Commissioner Campbell moved and Commissioner Purvis seconded the motion to approve a two and a half percent (2 ½%) general wage adjustment on January 1, 2017 for all non-union employees, supervisors, elected officials and County Department Heads. The proposed County Commissioners salary for 2017 would be \$36,443.70 effective January 1, 2017.

The motion carried. 2016-284

Commissioner Stuehrenberg moved and Commissioner Piepho seconded the motion to approve the following per diems for 2017:

\$75 per day, calculated as follows: \$50 per half day, where the start of the first meeting until the completion of the last meeting is 4 ½ or less consecutive hours elapsed time, regardless of the number of meetings. \$75 per full day maximum where the start of the first meeting until the completion of the last meeting is 4 ½ or more consecutive hours elapsed time, regardless of the number of meetings.

The motion carried. 2016-285

Commissioner Campbell moved and Commissioner Piepho seconded the motion to approve the following Environmental Services committee appointments:

PLANNING COMMISSION

For Re-appointment: (three year terms from 1/01/17 through 12/31/19)

Lyle Femrite	Barry Jacques
Commissioner District 5	Commissioner District 4

BOARD OF ADJUSTMENT

For Re-appointment: (three year terms from 1/01/17 through 12/31/19)

Lyle Femrite	Barry Jacques
Commissioner District 5	Commissioner District 4

New Appointee: (two year term from 1/10/17 through 12/31/18)

The two year term will coincide with Mr. Smentek's current Planning Commission term.

Joe Smentek
Commissioner District 1

RECYCLING EDUCATION COMMITTEE

For Re-appointment: (two year terms from 1/01/17 through 12/31/18)

Nancy Gruenhagen
Commissioner District 3

Sharon Tanley
Commissioner District 4

Donnette Wheelock
Commissioner District 5

New Appointee: (two year term from 1/01/17 through 12/31/18)

Anne Ludvig
Commissioner District 1

The motion carried. 2016-286

Commissioner Stuehrenberg moved and Commissioner Piepho seconded the motion to approve the following on-sale liquor licenses effective January 1, 2017 through December 31,

2016:

- Indian Island Winery LLC (beer only)
- Morgan Creek Vineyards (beer only)
- Mount Kato LLC
- Windmill Mapleton LLC

The motion carried. 2016-287

The November 30, 2016 Financial Status report was presented as an informational item.

Commissioner Stuehrenberg moved and Commissioner Piepho seconded the motion to recess the meeting to Pappageorge Restaurant at 10:42 AM. The motion carried. 2016-288

Commissioner Stuehrenberg moved and Commissioner Piepho seconded the motion to adjourn the meeting at 12:36 PM. The motion carried. 2016-289

December 15 – December 21, 2016

A TO Z RENTAL CENTER	EQUIPMENT RENTAL	196.00
A'VIANDS LLC	BOARD OF PRISONER FEES	8,669.65
ACCURATE COMPONENT SALES INC	OTHER MAINT SUPPLIES SHOP	110.28
ADDICTION RECOVERY TECHNOLOGIE	PAYMENT FOR RECIPIENT	600.00
ADVANCED CORRECTIONAL HEALTHCARE INC	DOCTOR FEES	1,642.04
ADVENTURE SPECIALTIES, LLC	EXPENDABLE EQUIPMENT	239.99
AFFILIATED COMPUTER SERVICES	OTHER FEES	447.40
AFFORDABLE TOWING OF MANKATO INC	EQUIPMENT-REPAIR/MAINT.	210.00
AFSCME COUNCIL 65	UNION DUES WITHHELD	5,880.80
AHEARN, TIFFANY	MILEAGE 2016	98.28
AIG SUNAMERICA FUND SERVICES	DEFERRED COMP WITHHELD	5,430.87
AINSLEY, ELIZABETH	MILEAGE	69.00
ALITZ, LISA	MILEAGE	16.20
AMBOY SNOWBIRDS	OTHER FEES	16,085.52
AMERICAN SOLUTIONS FOR BUSINESS	OFFICE SUPPLIES	5,840.52
AMERICAN SOLUTIONS FOR BUSINESS	POSTAGE	456.32
AMERICARE MOBILITY VAN INC	MEDICAL COMMON CARRIERS	3,336.20
ANDERSON, CAROLE	MILEAGE	29.16
ANDERSON, LUANNE	TAXABLE MEALS	7.88
ANDERSON, LUANNE	UNIF MAINT	25.36
ANOKA COUNTY JUVENILE CENTER	OHP - CORRECTION FACILITY	5,771.00
ANOKA COUNTY JUVENILE CENTER	PAYMENT FOR RECIP-NON TAX	13.52
ASSOC OF MINN COUNTIES	REGISTRATION FEES	45.00
AT&T MOBILITY	CONTRACTED SERVICES	27.30
AYERS, LANETTE	MILEAGE	90.94
AYERS, LANETTE	PROGRAM SUPPLIES	89.33
AYERS, LANETTE	TAXABLE MEALS	14.84
B&H PETROLEUM EQUIPMENT CO INC	OTHER FEES	262.75
B.E. COUNTY VITAL STATISTICS	OTHER FEES	13.00
BAIR-BRAAM, SUZANNE	CELL PHONE EXPENSE	(8.80)
BAIR-BRAAM, SUZANNE	MILEAGE	117.72
BAIR-BRAAM, SUZANNE	PAYMENT FOR RECIPIENT	57.51
BAKER, RANDOLPH	MILEAGE	65.88
BALZOTTI, JOLENE	MILEAGE	426.87
BALZOTTI, JOLENE	TAXABLE MEALS	14.66
BELLKATO INC.	CONSTRUCTION SUPPLIES	390.95
BEQUETTE, REBECCA	MILEAGE	19.44
BETHANY CHRISTIAN SVC OF MN	RULE 4 - ADMIN FEE	3,050.00
BEYER, JOHN	UNIFORM ALLOWANCE	171.43
BLACKROCK COLLEGE ADVANTAGE 529	DEFERRED COMP WITHHELD	235.00
BLOM, KARI	MILEAGE	615.60
BLOM, KARI	TAXABLE MEALS	35.39
BLUE CROSS & BLUE SHIELD	COUNTY PAID HEALTH	124,552.60
BOCK, BETH	SUPPLIES	1,553.33
BOLO INC.	OTHER FEES	964.02
BP	GASOLINE/DIESEL/FUELS	38.36
BPB LLC	OFFICE SUPPLIES	1.99
BROWN COUNTY EVALUATION CTR INC	DETOX	10,111.30
BRUEGGER, TOREY	MILEAGE	63.97
BUILDING FASTENERS	OTHER MAINT SUPPLIES SHOP	316.60
BURNS, PATRICK	UNIFORM ALLOWANCE	141.94
CALO INC	OHP - RULE 5	15,779.00
CAMPBELL, DREW	COUNTY BOARD PER DIEM	225.00
CAMPBELL, DREW	MILEAGE	68.58
CAMPBELL, DREW	TAXABLE MEALS	12.25
CARAWAY JENSEN, JULIE	MILEAGE	53.78
CARAWAY JENSEN, JULIE	PAYMENT FOR RECIPIENT	70.52
CARMIKE CINEMAS	PAYMENT FOR RECIPIENT	45.00

CARRIAGE REPAIR INC	EQUIPMENT-REPAIR/MAINT.	168.00
CARSTENSEN, BRIAN	UNIFORM ALLOWANCE	43.70
CASH WISE PHARMACY	AMHI FLEXIBLE FUNDS	90.78
CENTERPOINT ENERGY	GAS/FUELS - BUILDING	29.41
CENTRAL FARM SERVICE	GASOLINE/DIESEL/FUELS	197.74
CHATHAM SQUARE APTS	RENTAL ASSISTANCE	510.00
CITY OF MANKATO	CONTRACTED SERVICES	124,988.00
CITY OF MANKATO	DETOX	1,482.36
CITY SQUARE APARTMENTS	RENTAL ASSISTANCE	510.00
CIVICPLUS	OTHER CAPITAL EXPENDITURE	8,800.00
CLAUSSEN, PHILIP	MEALS	57.26
CLAUSSEN, PHILIP	MILEAGE	196.56
CLEMENT, JERENE	MILEAGE	4.05
CLOUGH, DENNIS	UNIFORM ALLOWANCE	112.80
CNA INSURANCE	LONG TERM CARE WITHHELD	1,168.70
COCHRAN RECOVERY SERVICES INC	DETOX	525.30
COLE, LAURA	MEALS	84.19
COLE, LAURA	MILEAGE	96.12
COLE, LAURA	TAXABLE MEALS	9.57
COMMISSIONER OF REVENUE	MISCELLANEOUS REVENUE	(2.01)
COMMISSIONER OF REVENUE	SALES TAX PAYABLE	7,676.73
COMMISSIONER OF REVENUE	STATE WITHHOLDING	39,626.89
COMMISSIONER OF REVENUE	USE TAX PAYABLE	8.28
COMO LAW FIRM PA	MISCELLANEOUS WITHHOLDING	418.90
COMPUTER TECH SOLUTIONS INC	COMPUTER SOFTWARE-PURCH	9,748.00
COMPUTER TECH SOLUTIONS INC	CONTINGENCY CAPITAL	4,282.00
COMPUTER TECH SOLUTIONS INC	EQUIPMENT-PURCHASED	39,584.00
COMPUTER TECH SOLUTIONS INC	EXPENDABLE EQUIPMENT	2,717.00
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	152.00
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	445.20
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	65.50
CONFIDENTIAL VENDOR	REVENUE COLLECTED/OTHERS	9.72
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	244.96
CONFIDENTIAL VENDOR	OHP - RULE 1	2,868.83
CONFIDENTIAL VENDOR	PAYMENT FOR RECIP-NON TAX	168.00
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	104.90
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	183.75
CONFIDENTIAL VENDOR	ADVISORY COMM. PER DIEMS	40.00
CONFIDENTIAL VENDOR	PAYMENT FOR RECIP-NON TAX	41.04
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	553.23
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	281.60
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	243.58
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	137.68
CONFIDENTIAL VENDOR	ADVISORY COMM. PER DIEMS	80.00
CONFIDENTIAL VENDOR	ADVISORY COMM. PER DIEMS	330.00
CONFIDENTIAL VENDOR	PAYMENT FOR RECIP-NON TAX	64.80
CONFIDENTIAL VENDOR	PAYMENT FOR RECIP-NON TAX	480.00
CONFIDENTIAL VENDOR	ADVISORY COMM. PER DIEMS	80.00
CONFIDENTIAL VENDOR	PAYMENT FOR RECIP-NON TAX	141.21
CONFIDENTIAL VENDOR	PAYMENT FOR RECIPIENT	200.00
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	349.77
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	188.58
CONFIDENTIAL VENDOR	ADVISORY COMM. PER DIEMS	40.00
CONFIDENTIAL VENDOR	PAYMENT FOR RECIP-NON TAX	86.64
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	463.90
CONFIDENTIAL VENDOR	PAYMENT FOR RECIP-NON TAX	30.00
CONFIDENTIAL VENDOR	OHP - RULE 1	2,456.47
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	210.83
CONFIDENTIAL VENDOR	ADVISORY COMM. PER DIEMS	40.00

CONFIDENTIAL VENDOR	PAYMENT FOR RECIP-NON TAX	53.66
CONFIDENTIAL VENDOR	PAYMENT FOR RECIP-NON TAX	300.00
CONFIDENTIAL VENDOR	PAYMENT FOR RECIPIENT	120.00
CONFIDENTIAL VENDOR	PAYMENT FOR RECIPIENT	75.00
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	148.10
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	67.63
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	169.74
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	133.60
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	113.20
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	347.52
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	30.48
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	1,907.58
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	102.64
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	209.80
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	209.80
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	853.08
CONFIDENTIAL VENDOR	ADVISORY COMM. PER DIEMS	80.00
CONFIDENTIAL VENDOR	PAYMENT FOR RECIP-NON TAX	116.64
CONFIDENTIAL VENDOR	BURIAL COSTS	650.00
CONRAD, JULIE	MILEAGE 2016	48.60
CONRAD, JULIE	OTHER FEES	14.00
CONSOLIDATED COMMUNICATIONS INC.	CELLULAR PHONE EXPENSE	112.95
CONSOLIDATED COMMUNICATIONS INC.	TELEPHONE	1,001.58
CONTECH CONSTRUCTION PRODUCTS	OTHER MAINT SUPPLIES ROAD	4,709.81
CORE PROFESSIONAL SERV PA	SO EVAL AND THERAPY	800.00
CORNISH, LUCAS	UNIFORM ALLOWANCE	204.96
CORROW, PATRICK	MILEAGE 2016	50.76
COURT ADMIN-WABASHA COUNTY	ACCOUNTS PAYABLE	100.00
CRYSTAL VALLEY COOPERATIVE	GASOLINE/DIESEL/FUELS	57.03
CRYTEEL TRUCK EQUIPMENT INC	EQUIPMENT-REPAIR/MAINT.	1,108.60
CULLIGAN WATER CONDITIONING INC	CONTRACTED SERVICES	240.10
CULLIGAN WATER CONDITIONING INC	MEALS	241.50
CULLIGAN WATER CONDITIONING INC	OTHER FEES	74.95
DASH MEDICAL GLOVES	EXPENDABLE EQUIPMENT	1,868.40
DEPARTMENT OF HEALTH AND HUMAN SERVICES	COUNTY PAID HEALTH	18,728.55
DEVENS, SEAN	INCIDENTAL	23.00
DEVENS, SEAN	MILEAGE	92.88
DEVENS, SEAN	TAXABLE MEALS	8.75
DIETEMAN STEVEN R	GASOLINE/DIESEL/FUELS	165.41
DKR INC	PAYMENT FOR RECIPIENT	1,016.26
DURENBERGER, KATHRYN	MILEAGE	61.02
EIDE BAILLY LLP	PAYMENT FOR RECIPIENT	10,000.00
ELERT & ASSOCIATES INC	OTHER CAPITAL EXPENDITURE	3,790.00
ELLIS, NATE	TAXABLE MEALS	8.75
ELOFSON, ANDREW	MILEAGE	247.32
ELOFSON, ANDREW	PAYMENT FOR RECIPIENT	7.22
ELOFSON, ANDREW	TAXABLE MEALS	1.29
ELOFSON, JESSICA	LODGING	95.99
ELOFSON, JESSICA	MILEAGE	111.24
ELOFSON, JESSICA	OTHER FEES	10.00
ELOFSON, JESSICA	TAXABLE MEALS	16.39
EXPRESS SERVICES, INC.	MANPOWER - OVERTIME	27.89
EXPRESS SERVICES, INC.	MANPOWER SALARIES	3,862.00
FANG CHOUA M	CHILD CARE	376.32
FARNSWORTH MICHAEL M.D.	HEALTH MEDICAL PSYCHOLOG.	8,770.00
FARRISH JOHNSON LAW OFFICE	CONSTRUCTION OTHER	553.92
FERNBROOK FAMILY CENTER INC	PAYMENT FOR RECIPIENT	660.60
FICHTNER, SCOTT	MILEAGE 2016	62.10
FIGUEROA JENNY	PAYMENT FOR RECIPIENT	250.00

FOX, CHRISTIE	MILEAGE 2016	37.80
FOX, CHRISTIE	REGISTRATION FEE	30.00
FREDERICK, KENNETH	MEMBERSHIP DUES	90.00
FREE PRESS CO	ADVERTISING	188.09
FREE PRESS CO	LEGAL PUBLICATIONS	123.63
FREITAG, TERESA	MILEAGE	5.94
FREYBERG PETROLEUM SALES	GASOLINE/DIESEL/FUELS	878.90
FRIEDRICH, KRISTEN	MILEAGE	16.96
FULLER, JENNIFER	MILEAGE	80.46
GALE-TEC ENGINEERING INC	PW CONSULTANTS SERV	15,463.00
GATCHELL IMAGING PRODUCTS INC	OFFICE SUPPLIES	1,031.89
GEISLINGER & SONS INC	CONTRACTED SERVICES	908,897.30
GLYNN, RYAN	UNIFORM ALLOWANCE	235.76
GOPHER STATE ONE-CALL	OTHER FEES	4.05
GOVERNMENT FORMS & SUPPLIES	OFFICE SUPPLIES	107.54
GREAT-WEST LIFE & ANNUITY INS COMPANY	DEFERRED COMP WITHHELD	625.00
GREAT-WEST LIFE & ANNUITY INS COMPANY	HEALTH CARE SAVINGS PLAN	1,255.19
GREATER MANKATO UNITED WAY	UNITED WAY WITHHELD	607.38
GREYSTONE CONSTRUCTION COMPANY	BUILDING-IMPROVEMENTS	30,515.00
GROHMAN, JAMIE	MILEAGE	111.24
GUERDET-MEYER JANET CECILIA	PAYMENT FOR RECIPIENT	8,556.28
GUSTAFSON, ANN	MILEAGE	139.86
GUSTAFSON, ANN	PAYMENT FOR RECIPIENT	10.83
GUSTAFSON, ANN	PROGRAM SUPPLIES	12.60
HABILITATIVE SERVICES INC	SILS	3,820.15
HAEDER, KELLEY	MILEAGE	8.37
HARSTAD PAULA J	CHILD CARE	39.75
HARSTAD PAULA J	PAYMENT FOR RECIPIENT	50.00
HAYES, TIMOTHY	MILEAGE 2016	52.92
HERMER, JACK	MILEAGE	17.28
HERRICK, CHRISTY	MILEAGE	230.04
HILDEBRANDT, MICHAEL	MILEAGE	28.89
HINIKER, RYAN	MILEAGE 2016	97.74
HOLIDAY CREDIT OFFICE	EQUIPMENT-REPAIR/MAINT.	81.88
HOLIDAY CREDIT OFFICE	GASOLINE/DIESEL/FUELS	149.93
HORNICK, JESSI	MILEAGE	308.88
HORNICK, JESSI	TAXABLE MEALS	10.86
HOUSE OF HOPE	PAYMENT FOR RECIPIENT	450.00
HUEBSCH TIMOTHY	CONSTRUCTION OTHER	144.78
HULKE, KELLY	MILEAGE 2016	8.86
HY-VEE	PAYMENT FOR RECIP-NON TAX	242.02
HY-VEE	PAYMENT FOR RECIPIENT	147.63
INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	1,007.42
INNOVATIVE OFFICE SOLUTIONS	PROGRAM SUPPLIES	237.21
INNOVATIVE OFFICE SOLUTIONS	PUBLIC HEALTH SUPPLIES	18.78
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	95,698.66
INTERNAL REVENUE SERVICE	FICA WITHHELD	102,313.06
INTERNAL REVENUE SERVICE	MEDICARE WITHHELD	26,958.12
ISD 77 ACES PROGRAM	CHILD CARE-NON TAXABLE	47.64
ISEBRAND, JOSHUA	UNIFORM ALLOWANCE	109.06
JACQUES BRENT	OFFICE SUPPLIES	40.00
JENSEN TRANSPORT INC	OTHER FEES	6,348.00
JOHNSON, DONNA	MILEAGE	52.92
JOHNSON, SARAH	MILEAGE	254.88
JOHNSON, SARAH	PAYMENT FOR RECIPIENT	4.59
JOHNSON, SARAH	TAXABLE MEALS	18.55
KALIS-FRISK, BONNIE	MILEAGE	40.94
KATO CAB LLC	MEDICAL COMMON CARRIERS	1,687.40
KIENLEN, ERIN	MILEAGE	55.62

KINNER-SPLETT, APRIL	MILEAGE	89.10
KOHN, LISA	MILEAGE	49.68
KROC, JILL	MILEAGE 2016	132.30
KROSCH, MICHAEL	UNIFORM ALLOWANCE	7.81
KWIK TRIP INC	GASOLINE/DIESEL/FUELS	121.28
LAKE CRYSTAL AREA REC CTR INC	FITNESS CENTER WITHHELD	45.47
LAKE WASHINGTON SANITARY DISTRICT	REVENUE COLLECTED/OTHERS	134,418.45
LAWSON PRODUCTS INC	OTHER MAINT SUPPLIES SHOP	619.84
LEADING EDGE TECHNOLOGIES INC	CONTRACTED SERVICES	10,000.00
LEARNING ZONEXPRESS	PROGRAM SUPPLIES	47.88
LEIDER, KARI	MILEAGE	531.63
LEIDER, KARI	PAYMENT FOR RECIPIENT	3.52
LEIDER, KARI	TAXABLE MEALS	27.90
LIKE NU CLEANERS INC	UNIFORM MAINTENANCE	266.11
LJP ENTERPRISES WASTE & RECYCLING LLC INC	EQUIPMENT-RENTAL/LEASE	17.55
LJP ENTERPRISES WASTE & RECYCLING LLC INC	OTHER FEES	500.00
LOKRE, JESSICA	MILEAGE	266.76
LOKRE, JESSICA	TAXABLE MEALS	25.15
LOWE JULIE M	CHILD CARE	85.90
LUEPKE, MARK	MEALS	51.48
LUEPKE, MARK	MILEAGE	100.44
LUNDQUIST, JEAN	MILEAGE 2016	84.24
LUNDQUIST, JEAN	TAXABLE MEALS	5.96
LUTHERAN SOCIAL SERVICES INC	RULE 4 - ADMIN FEE	5,270.40
MADELIA COMMUNITY HOSPITAL	AMHI FLEXIBLE FUNDS	3,766.51
MADISON NATIONAL LIFE	LTD INSURANCE PAYABLE	5,609.14
MANKATO AREA FUNERAL HOMES, LLC	BURIAL COSTS	1,050.00
MANKATO FORD INC.	EQUIPMENT-REPAIR/MAINT.	440.37
MANKATO MORTUARY	BURIAL COSTS	8,420.00
MANKATO OIL & TIRE COMPANY INC	EQUIPMENT-REPAIR/MAINT.	24.00
MANKATO REHABILITATION CENTER INC	CONTRACTED H.S. SERVICES	3,552.87
MANKATO REHABILITATION CENTER INC	EMPLOYMENT SERVICES	60,147.42
MANKATO SCHOOL OF DRIVING INC	PAYMENT FOR RECIPIENT	355.00
MANPOWER INC	MANPOWER SALARIES	725.09
MANPOWER INC	PAYMENT FOR RECIP-NON TAX	1,042.00
MANPOWER INC	PAYMENT FOR RECIPIENT	1,956.95
MARCO TECHNOLOGIES LLC	PHOTOCOPY & DUPLICATING	311.22
MARSOLEK, JOHN	MILEAGE 2016	198.18
MARSOLEK, JOHN	TAXABLE MEALS	18.38
MARTHALER, JULIE	MILEAGE	56.16
MARTIN, BRIAN	EXPENDABLE EQUIPMENT	39.99
MARTIN, BRIAN	UNIFORM ALLOWANCE	600.00
MATEJCEK, SHELDON	UNIFORM ALLOWANCE	157.05
MATHESON TRI-GAS INC	OTHER MAINT SUPPLIES SHOP	302.59
MATTISON, HELENA	MILEAGE	259.74
MATTISON, HELENA	TAXABLE MEALS	23.92
MCDERMOTT, PATRICK	TAXABLE CELL PHONE	100.00
MCHS - MANKATO	DOCTOR FEES	7,110.00
MCKESSON MEDICAL SURGICAL INC	PUBLIC HEALTH SUPPLIES	121.83
MCLAUGHLIN, JESSICA	INCIDENTAL	30.00
MCLAUGHLIN, JESSICA	MILEAGE	510.30
MCLAUGHLIN, JESSICA	PAYMENT FOR RECIPIENT	26.48
MCLAUGHLIN, JESSICA	TAXABLE MEALS	50.31
MEEKS, CHRISTOPHER	UNIF ALLOWANCE	144.99
MENTAL HEALTH RESULTS LLC	HEALTH MEDICAL PSYCHOLOG.	3,876.00
MEYER, ROBERT	FEES TAXABLE	102.75
MEYER, ROBERT	MILEAGE 2016	16.74
MEYER, ROBERT	MOD EXPENSES	443.39
MEYER, ROBERT	TAXABLE MEALS	18.51

MII LIFE INC
 MILOW, JOSHUA
 MILOW, JOSHUA
 MINNEAPOLIS FORENSIC PSYCHOLOGICAL SERVICES L
 MITTELSTAEDT, RONDA
 MN CHILD SUPPORT PAYMENT CNTR
 MN CHILD SUPPORT PAYMENT CNTR
 MN DEPARTMENT OF REVENUE
 MN DEPARTMENT OF REVENUE
 MN DEPT OF HUMAN SERVICES-MEC2
 MN DEPT OF HUMAN SERVICES-MEC2
 MN DEPT OF NATURAL RESOURCES
 MN DEPT OF REVENUE
 MN DNR
 MN STATE TREASURER
 MN VALLEY FEDERAL CREDIT UNION
 MN WASTE PROCESSING CO
 MOSHER, JOEL
 MUELLERLEILE, DAVID
 MURRY, RICHARD
 MURRY, RICHARD
 MVAC WHEEL GET THERE
 NATIONWIDE RETIREMENT SOLUTION
 NATIONWIDE TRUST COMPANY, FSB
 NCPERS MINNESOTA
 NCPERS MINNESOTA
 NELSON, ANGELA
 NELSON, STACY
 NELSON, STACY
 NELSON, SUSAN
 NELSON, SUSAN
 NICKELS, KAREN
 OLSON & OLSON PROPERTIES
 OMG MIDWEST INC
 ORTHOPAEDIC & FRACTURE CLINIC
 OTHOUDT, JAMES
 PAKOR INC
 PAPER PLUS
 PARAGON PRINTING & MAILING INC
 PARAGON PRINTING & MAILING INC
 PARAGON PRINTING & MAILING INC
 PAULSON, JENNIFER
 PAYDAY AMERICA
 PC FOR PEOPLE
 PETERSON, BRADLEY
 PETERSON, KELLY
 PFEFFER TREE SERVICE INC
 PIETSCH, ANDREW
 PITTMANN, KRISTIE
 PONDEROSA OF BLUE EARTH COUNTY
 PORTNER, JAMIE
 PORTNER, JAMIE
 PORTNER, JAMIE
 POSTMASTER
 POSTMASTER
 POWER UP CLUBHOUSE
 POWERPLAN INC.
 PRAIRIE LAKES YOUTH PROGRAMS-SECURE
 PUBLIC EMPLOYEES RETIRE ASSOC

ACCOUNTS PAYABLE	6,613.69
MILEAGE 2016	198.72
TAXABLE MEALS	23.68
HEALTH MEDICAL PSYCHOLOG.	709.20
MILEAGE	28.62
MISCELLANEOUS WITHHOLDING	974.79
REVENUE COLLECTED/OTHERS	1,200.00
DEED TAX PAYABLE	76,174.08
MORTGAGE REGISTRY TAX PAY	87,590.82
CHILD CARE-NON TAXABLE	3,050.08
OTHER FEES	40.50
VEHICLE LICENSE	160.00
GASOLINE/DIESEL/FUELS	1,442.10
REVENUE COLLECTED/OTHERS	6,050.50
REVENUE COLLECTED/OTHERS	91,807.18
REFUNDS	178.12
PAYMENT FOR RECIP-NON TAX	90.00
UNIFORM ALLOWANCE	20.98
TAXABLE MEALS	34.64
TAXABLE MEALS	21.64
UNIFORM ALLOWANCE	13.53
PAYMENT FOR RECIPIENT	800.00
DEFERRED COMP WITHHELD	4,319.57
PEHP CONTRIBUTION	1,061.16
ADDT'L LIFE INS WITHHELD	1,776.00
MOD PAYABLE	16.00
MILEAGE 2016	72.36
MEALS	6.88
TAXABLE MEALS	12.08
MILEAGE	112.86
TAXABLE MEALS	11.91
MILEAGE	4.05
RENTAL ASSISTANCE	940.00
OTHER FEES	720.50
ACCOUNTS PAYABLE	504.02
TAXABLE MEALS	15.00
OFFICE SUPPLIES	2,002.72
OFFICE SUPPLIES	277.50
OFFICE SUPPLIES	62.00
PROGRAM SUPPLIES	62.00
PUBLIC HEALTH SUPPLIES	801.90
MILEAGE	71.82
ACCOUNTS PAYABLE	755.83
PAYMENT FOR RECIPIENT	115.00
SUPPLIES	22.64
MILEAGE 2016	15.66
OTHER FEES	850.00
MILEAGE	192.35
MILEAGE	82.62
AMHI FLEXIBLE FUNDS	125.71
MILEAGE	58.00
PAYMENT FOR RECIPIENT	2.75
TAXABLE MEALS	7.24
OFFICE SUPPLIES	180.00
PROGRAM SUPPLIES	420.00
PAYMENT FOR RECIPIENT	258.90
EQUIPMENT-REPAIR/MAINT.	5,783.06
PAYMENT FOR RECIP-NON TAX	13.52
COUNTY SHARE PERA	(1,140.54)

PUBLIC EMPLOYEES RETIRE ASSOC	PERA WITHHELD	151,314.86
QUAST, JENNIFER	MILEAGE	151.20
QUAST, JENNIFER	TAXABLE MEALS	10.77
QUILL CORP	OFFICE SUPPLIES	379.90
RADIO MANKATO	OTHER FEES - TAXABLE	1,200.00
RDO EQUIPMENT CO	EQUIPMENT-REPAIR/MAINT.	194.30
REGENTS OF THE UNIV OF MN	PROGRAM SUPPLIES	24.00
REICHEL, ERIN	UNIFORM ALLOWANCE	75.00
REIM, COURTNEY	MEALS	28.38
REIM, COURTNEY	MILEAGE	92.66
RIALSON, MARGARET	MILEAGE	117.18
RIVER BEND BUSINESS PRODUCTS	EQUIPMENT-REPAIR/MAINT.	209.97
ROEKER, ANGELA	MILEAGE	62.10
RTT MOBILE INTERPRETATION INC	EQUIPMENT-REPAIR/MAINT.	14.00
SAGER, BRIAN	MILEAGE	144.72
SAM'S CLUB DIRECT INC	PROGRAM SUPPLIES	202.88
SAMUELSON, MICHAEL	UNIFORM ALLOWANCE	64.98
SANDMEYER, DONALD	TAXABLE MEALS	46.89
SCHULTZ LAURA	CHILD CARE	39.20
SCHWARTZ FRANK	PAYMENT FOR RECIPIENT	350.00
SCHWIEGER, EMILY	MEALS	77.67
SEARLES WELL DRILLING INC	CONTRACTED SERVICES	1,000.00
SHELL FLEET PLUS	GASOLINE/DIESEL/FUELS	95.00
SHI INTERNATIONAL CORP	COMPUTER SOFTWARE-PURCH	520.00
SHOPKO	PAYMENT FOR RECIPIENT	91.00
SHORT, RYAN	MEMBERSHIP DUES	20.00
SHORT, RYAN	MILEAGE 2016	95.04
SILYNX COMMUNICATIONS INC	EQUIPMENT-PURCHASED	2,353.00
SMILES INC	SILS	2,354.26
SMITH, JILL	MILEAGE	26.46
SMITH, TIMOTHY	INCIDENTAL	19.00
SMITH, TIMOTHY	UNIFORM ALLOWANCE	16.36
SNELL AUTO WASH	EQUIPMENT-REPAIR/MAINT.	174.00
SOHRE-HODGKINS, WENDY	MILEAGE	320.76
SORENSEN, ERICA	MILEAGE	356.23
SORENSEN, ERICA	OTHER FEES	3.00
SOUTHERN MN CONSTRUCTION INC	OTHER MAINT SUPPLIES ROAD	3,712.58
SRF CONSULTING GROUP INC	PW CONSULTANTS SERV	110.54
STALBERGER, MICHAEL	MILEAGE 2016	108.00
STAPLES BUSINESS ADVANTAGE INC	DATA PROCESSING SUPPLIES	705.00
STAPLES BUSINESS ADVANTAGE INC	OFFICE SUPPLIES	695.91
STAPLES BUSINESS ADVANTAGE INC	PUBLIC HEALTH SUPPLIES	23.11
STEFFENSMEIER, MELISSA	MILEAGE	29.16
STERICYCLE INC	CONTRACTED SERVICES	25.00
STREICHER'S	EQUIPMENT-REPAIR/MAINT.	225.00
STUBBS, AARON	UNIF ALLOWANCE	138.09
SUBURBAN TIRE WHOLESALE INC	EQUIPMENT-REPAIR/MAINT.	2,210.40
SUESS, HEIDI	MILEAGE 2016	4.32
TECHNICAL SOLUTIONS INC.	CONTRACTED SERVICES	6,571.10
TECHNICAL SOLUTIONS INC.	EQUIPMENT-PURCHASED	7,869.10
TECHNICAL SOLUTIONS INC.	OTHER FEES	545.00
THE CARETAKERS INC	CONTRACTED SERVICES	196.20
THE JUSTICE MANAGEMENT INSTITUTE	CONTRACTED SERVICES	3,000.00
THE JUSTICE MANAGEMENT INSTITUTE	REGISTRATION FEES	3,000.00
THE MATTRESS MANKATO MAN	PAYMENT FOR RECIPIENT	642.00
THIBERT, CIERRA	MILEAGE	38.88
TIVOLI CEMETERY	BURIAL COSTS	200.00
TMI COATINGS INC	BUILDING-IMPROVEMENTS	13,775.00
TONNESON ROBERT & JULIE	DAMAGE REIMBURSEMENT	34,324.00

TONNESON ROBERT & JULIE	RIGHT-OF-WAY	17,576.00
TOPPERS PLUS INC	EQUIPMENT-REPAIR/MAINT.	10.00
TRANSUNION RISK AND ALTERNATIVE DATA SOLUTION	OTHER FEES	115.50
TRAXLER, DOUGLAS	MILEAGE 2016	179.28
TREAS OF GOOD THUNDER	REVENUE COLLECTED/OTHERS	1,134.91
TREAS OF MADISON LAKE	REVENUE COLLECTED/OTHERS	253,842.57
TREAS OF MANKATO CITY	REVENUE COLLECTED/OTHERS	142,082.43
TREAS OF MAPLETON	REVENUE COLLECTED/OTHERS	5,448.51
UNIFORMS UNLIMITED INC	UNIFORM ALLOWANCE	479.52
UNITED HEALTH CARE INSURANCE COMPANY	DENTAL INSURANCE PAYABLE	14,766.18
UPDIKE, MICHELE	UNIFORM ALLOWANCE	74.34
URBAN OIL CO	GASOLINE/DIESEL/FUELS	152.43
US BANK	ADVERTISING	100.00
US BANK	CELLULAR PHONE EXPENSE	359.68
US BANK	EQUIPMENT-PURCHASED	3,206.50
US BANK	EQUIPMENT-REPAIR/MAINT.	1,351.58
US BANK	EXPENDABLE EQUIPMENT	447.70
US BANK	EXPENDABLE SOFTWARE	673.00
US BANK	LODGING	608.63
US BANK	MISCELLANEOUS REVENUE	(737.17)
US BANK	OFFICE SUPPLIES	852.58
US BANK	OTHER FEES	385.29
US BANK	POSTAGE	199.95
US BANK	PROGRAM SUPPLIES	886.98
US BANK	PUBLIC HEALTH SUPPLIES	30.99
US BANK	REGISTRATION FEES	20.00
VARIABLE ANNUITY LIFE INSURANC	DEFERRED COMP WITHHELD	17,387.85
VEOLIA ES TECH SOLUTIONS LLC	HHW DISPOSAL	180.05
VERIZON WIRELESS	CELLULAR PHONE EXPENSE	5,018.27
VERIZON WIRELESS	TELEPHONE	1,534.22
VERUS CORPORATION	EQUIPMENT-PURCHASED	1,774.46
VIKING FIRE & SAFETY INC	HHW DISPOSAL	270.00
VINE INC	PAYMENT FOR RECIPIENT	301.70
VOLK TRANSFER INC	EQUIPMENT-REPAIR/MAINT.	267.00
VOLK TRANSFER INC	OTHER FEES	530.63
WAGER, THERESA	MEALS	15.00
WALMART COMMUNITY BRC INC	EXPENDABLE EQUIPMENT	295.88
WALMART COMMUNITY BRC INC	OFFICE SUPPLIES	75.22
WALMART COMMUNITY BRC INC	PAYMENT FOR RECIP-NON TAX	519.38
WALMART COMMUNITY BRC INC	PAYMENT FOR RECIPIENT	1,245.75
WALMART COMMUNITY BRC INC	PROGRAM SUPPLIES	2.59
WALMART COMMUNITY BRC INC	PUBLIC HEALTH SUPPLIES	8.97
WANGSNESS, SARA	MILEAGE	8.10
WASTE MGMT OF SOUTHERN MINN MA	WATER/SEWER	124.35
WELLE, CHRISTOPHER	INCIDENTAL	5.00
WELLE, CHRISTOPHER	MEALS	62.34
WESTBERG, JACKLYN	MILEAGE	180.36
WESTBERG, JACKLYN	TAXABLE MEALS	10.46
WILDER FOUNDATION	REGISTRATION FEES	140.00
WILLAERT, DOUGLAS	UNIFORM ALLOWANCE	12.99
WILLS, BROOKE	MILEAGE	39.96
WISCONSIN LUTHERAN CHILD & FAMILY SERVICE INC	PAYMENT FOR RECIPIENT	900.00
WSB & ASSOCIATES INC	RIGHT-OF-WAY	1,461.50
XCEL ENERGY	ELECTRICITY	435.31
XCEL ENERGY	GAS/FUELS - BUILDING	106.22
XCEL ENERGY	PAYMENT FOR RECIPIENT	75.00
XCEL ENERGY	RENTAL ASSISTANCE	132.00
YMCA	FITNESS CENTER WITHHELD	584.75
YOUNGERBERG, ANGELA	MEALS	112.13

YOUNGERBERG, ANGELA
YOUNGERBERG, ANGELA
YOUNGERBERG, ANGELA
ZELLMER, MOLLY

MILEAGE	206.82
OTHER FEES	6.50
TAXABLE MEALS	9.62
MILEAGE	19.33
	\$3,014,794.62

December 22 – December 28, 2016

A'VIANDS LLC	BOARD OF PRISONER FEES	3,895.80
AAA STRIPING INC.	PW MAINT CONTRACT SERVICES	1,478.40
ABEL LOCKOUT-N-JUMP	EQUIPMENT-REPAIR/MAINT.	473.00
ADVANCED CORRECTIONAL HEALTHCARE INC	DRUGS & MEDICINE	35.40
ADVENTURE SPECIALTIES, LLC	EQUIPMENT-PURCHASED	3,550.00
AG SPRAY EQUIPMENT	EQUIPMENT-REPAIR/MAINT.	22.52
ALBIN ACQUISITION CORPORATION	OTHER FEES	38.00
ALPHA WIRELESS COMMUNICATIONS INC	CONTRACTED SERVICES	400.00
ALPHA WIRELESS COMMUNICATIONS INC	OTHER MAINT SUPPLIES SHOP	33.40
AMAZON	LIB. PROCESSING MATERIALS	93.52
AMAZON	LIBRARY COLLECTION	179.84
AMAZON	OFFICE SUPPLIES	51.83
AMERICARE MOBILITY VAN INC	MEDICAL COMMON CARRIERS	7,945.45
AMERIPRIDE SERVICES, INC.	CONTRACTED SERVICES	925.23
AMERIPRIDE SERVICES, INC.	OTHER FEES	284.32
ANDERSON CHARLES BILL	ADVISORY COMM. PER DIEMS	90.00
ANDERSON CHARLES BILL	MILEAGE	17.28
ANDERSON KURT	ADVISORY COMM. PER DIEMS	90.00
ANDERSON KURT	MILEAGE	17.39
ANOKA METRO RTC-412	STATE HOSPITALS	7,700.00
ARNOLDS OF MANKATO INC	EQUIPMENT-REPAIR/MAINT.	25.96
ASSOCIATION OF TRAINING OFFICERS OF MN	REGISTRATION FEES	1,500.00
ATWOOD PROPERTY MANAGEMENT INC	PAYMENT FOR RECIP-NON TAX	630.00
ATWOOD PROPERTY MANAGEMENT INC	RENTAL ASSISTANCE	1,008.00
AUTO VALUE - MANKATO	EQUIPMENT-REPAIR/MAINT.	207.97
AUTO VALUE - MANKATO	OTHER MAINT SUPPLIES SHOP	16.99
AVTEX SOLUTIONS LLC	CONTRACTED SERVICES	2,708.16
B. STARK & CO.	OTHER FEES	800.00
BAKER & TAYLOR INC.	LIBRARY COLLECTION	4,252.17
BAKER & TAYLOR INC.	LIBRARY MATERIALS DONATED	91.12
BENCO ELECTRIC COOP	ELECTRICITY	21.33
BERG ROBERT	SO POLYGRAPH	600.00
BETTERS WEINANDT ATTORNEYS AT LAW LTD	ATTORNEY FEES	2,000.00
BLUE EARTH COUNTY EDA	RENTAL ASSISTANCE	312.00
BLUE EARTH COUNTY HIGHWAY DEPT.	OTHER FEES	7.98
BOBCAT OF MANKATO	EQUIPMENT-REPAIR/MAINT.	218.07
BOHL GRETCHEN	MEALS	12.99
BOHL GRETCHEN	MILEAGE	97.96
BOLO INC.	OTHER FEES	499.74
BOLTON & MENK INC	PW CONSULTANTS SERV	2,028.00
BORDER STATES ELECTRIC SUPPLY	EQUIPMENT-REPAIR/MAINT.	275.04
BORNEKE CONSTRUCTION INC	OTHER FEES	36,957.00
BPB LLC	EXPENDABLE EQUIPMENT	27.96
BPB LLC	OTHER MAINT SUPPLIES SHOP	16.65
BRAD NELSON ELECTRIC INC	OTHER FEES	508.93
BRENNAN CONSTRUCTION OF MN INC	BUILDING-IMPROVEMENTS	45,342.15
BY KHORN	RENTAL ASSISTANCE	378.00
C & S SUPPLY CO INC	CUSTODIAL SUPPLIES	74.97
C & S SUPPLY CO INC	EQUIPMENT-REPAIR/MAINT.	199.30
C & S SUPPLY CO INC	OTHER MAINT SUPPLIES SHOP	316.29
CARE CORNER INC	CHILD CARE-NON TAXABLE	155.90
CARGILL INC	OTHER MAINT SUPPLIES ROAD	1,844.48
CARON ENTER TESSA	CHILD CARE	95.90
CARVER COUNTY	SECURE DETENTION	435.00
CENTERPOINT ENERGY	GAS/FUELS - BUILDING	515.95
CENTRAL FARM SERVICE	GASOLINE/DIESEL/FUELS	428.71
CHARTER COMMUNICATIONS INC	TELEPHONE	44.87
CHEMTEX	EQUIPMENT-REPAIR/MAINT.	129.80

CHESLEY, HARVEY & CARPENTER	ATTORNEY FEES	1,500.00
CITY OF EAGLE LAKE POLICE DEPARTMENT	PASS THRU OF FUNDS	3,049.14
CITY OF MANKATO	WATER/SEWER	7,430.34
CITY OF MAPLETON	PASS THRU OF FUNDS	3,674.90
CITY SQUARE APARTMENTS	RENTAL ASSISTANCE	1,382.00
COLE PAPERS	OFFICE SUPPLIES	514.45
COMPUTER TECH SOLUTIONS INC	EQUIPMENT-PURCHASED	5,110.00
COMPUTER TECH SOLUTIONS INC	OTHER CAPITAL EXPENDITURE	3,108.00
CONFIDENTIAL VENDOR	OFFENDER PROGRAMMING	580.00
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	242.44
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	85.80
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	144.98
CONFIDENTIAL VENDOR	MA PARKING	5.00
CONFIDENTIAL VENDOR	MEDICAL MEALS	24.00
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	81.40
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	561.00
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	114.00
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	173.24
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	293.66
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	73.17
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	181.28
CONFIDENTIAL VENDOR	REFUNDS	97.00
CONFIDENTIAL VENDOR	MA PARKING	5.00
CONFIDENTIAL VENDOR	MEDICAL MEALS	11.00
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	35.64
CONFIDENTIAL VENDOR	RENTAL ASSISTANCE	725.00
CONFIDENTIAL VENDOR	MEDICAL MEALS	6.50
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	112.20
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	108.00
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	341.82
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	149.18
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	24.64
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	4.18
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	32.78
CONFIDENTIAL VENDOR	INTERPRETER FEES	1,708.10
CONFIDENTIAL VENDOR	OTHER FEES	8.04
CONFIDENTIAL VENDOR	PAYMENT FOR RECIPIENT	11.60
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	34.32
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	135.52
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	58.96
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	191.25
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	94.60
CONFIDENTIAL VENDOR	BURIAL COSTS	550.00
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	155.76
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	60.22
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	7.04
CONFIDENTIAL VENDOR	COST EFFECTIVE HEALTH INS	438.18
CONFIDENTIAL VENDOR	MEDICAL TRANSPORTATION	40.92
CONSOLIDATED COMMUNICATIONS INC.	OTHER FEES	384.90
CONSOLIDATED COMMUNICATIONS INC.	TELEPHONE	528.69
CORE PROFESSIONAL SERV PA	SO EVAL AND THERAPY	800.00
CORE PROFESSIONAL SERV PA	SO TREATMENT	840.00
CORPORATE GRAPHICS COMMERCIAL	OFFICE SUPPLIES	907.43
COURT ADMIN-STEARNES COUNTY	ACCOUNTS PAYABLE	100.00
CREATIVE PRODUCT SOURCING INC	CRIME PREVENTION MATERIAL	611.21
CRYTEEL TRUCK EQUIPMENT INC	EQUIPMENT-REPAIR/MAINT.	1,102.08
CURTIS W KINGBAY TRUST	RENTAL ASSISTANCE	610.00
DAYS HOTEL ON UNIVER	MEDICAL LODGING	201.86
DEGROODS APPLIANCE INC.	EQUIPMENT-REPAIR/MAINT.	539.95

DEMCO INC	LIB. PROCESSING MATERIALS	1,553.55
DHS	ESTATE RECOVERIES	46,221.66
DHS	HEALTH MEDICAL PSYCHOLOG.	5,304.96
DHS	NURSING HOME CTY SHARE	7,356.73
DHS	OTHER FEES	65.93
DHS	PAYMENT FOR RECIPIENT	9,745.59
DHS-CCDTF	CCDTF	35,497.26
DIETEMAN STEVEN R	GASOLINE/DIESEL/FUELS	48.81
DIRECTORY PUBLISHING SOLUTIONS INC	TELEPHONE	622.00
ELECTIONS SYSTEMS & SOFTWARE	CONTRACTED SERVICES	13,375.87
ELERT & ASSOCIATES INC	OTHER CAPITAL EXPENDITURE	6,186.45
ELERT & ASSOCIATES INC	OTHER FEES	225.00
ELM USA INC	LIB. PROCESSING MATERIALS	169.50
EMBACHER AUTO BODY & SALES INC	RENTAL ASSISTANCE	800.00
EMERGENT NETWORKS	EXPENDABLE SOFTWARE	4,091.00
ENGINEERING DESIGN INITIATIVE INC	BUILDING-IMPROVEMENTS	1,558.80
ERBERT & GERBERTS	MEALS	129.41
ERICKSON HARLEY	RENTAL ASSISTANCE	1,394.00
EROSION CONTROL PLUS INC	PW MAINT CONTRACT SERVICES	2,387.00
ESRI, INC	COMPUTER SOFTWARE-PURCH	8,300.00
ESRI, INC	CONSTRUCTION OTHER	400.00
ESRI, INC	EQUIPMENT-REPAIR/MAINT.	400.00
ESRI, INC	EXPENDABLE SOFTWARE	6,500.00
EXPRESS SERVICES, INC.	MANPOWER SALARIES	3,026.08
FARM & HOME PUBLISHERS LTD	PUBLICATIONS & BROCHURES	145.00
FARNSWORTH MICHAEL M.D.	HEALTH MEDICAL PSYCHOLOG.	7,106.00
FEMRITE LYLE	ADVISORY COMM. PER DIEMS	90.00
FEMRITE LYLE	MILEAGE	8.64
FIDLAR COMPANIES INC.	COMPUTER SOFTWARE-PURCH	1,146.50
FIGUEROA JENNY	RENTAL ASSISTANCE	461.00
FIRSTLAB	DOCTOR FEES	47.00
FLEETPRIDE INC.	EQUIPMENT-REPAIR/MAINT.	2,482.43
FLING KRISTA	MATERIAL REPLACEMENT FINE	24.21
FORENSIC NURSING HOME 492	STATE HOSPITALS	4,854.00
FORKLIFTS OF MINNESOTA INC	EQUIPMENT-PURCHASED	20,902.00
FORREY SEPTIC SYSTEMS	CONTRACTED SERVICES	11,900.00
FOUR SEASONS ALL SERVICE LLC	EQUIPMENT-REPAIR/MAINT.	178.75
FREE PRESS CO	LIBRARY COLLECTION	287.88
FRONTIER PRECISION INC.	EQUIPMENT-PURCHASED	38,059.00
GATCHELL IMAGING PRODUCTS INC	OFFICE SUPPLIES	596.94
GERLACH CHARLES	MILEAGE	64.80
GERLACH CHARLES	OTHER FEES	500.00
GOETTL MICHELE	OTHER FEES - TAXABLE	1,025.75
GOVERNMENT FORMS & SUPPLIES	OFFICE SUPPLIES	315.00
GRAMS CHARLES	ADVISORY COMM. PER DIEMS	90.00
GRAMS CHARLES	MILEAGE	17.28
GREATER MINNESOTA GAS INC	GAS/FUELS - BUILDING	2,495.84
GROUND WORKS BACKHOE SERVICE LLC	CONTRACTED SERVICES	369.60
GRUENHAGEN NANCY	ADVISORY COMM. PER DIEMS	40.00
H & L MESABI	OTHER MAINT SUPPLIES SHOP	13,850.70
HAALA JANE	ADVISORY COMM. PER DIEMS	40.00
HABILITATIVE SERVICES INC	PAYMENT FOR RECIPIENT	1,196.23
HAEFNER AUTO SUPPLY INC	EQUIPMENT-REPAIR/MAINT.	436.39
HAEFNER AUTO SUPPLY INC	OTHER MAINT SUPPLIES SHOP	644.02
HALL DANIEL	OTHER FEES	25.00
HARRIS COMPUTER SYSTEMS	EQUIPMENT-PURCHASED	1,913.00
HAWKES DAN	RENTAL ASSISTANCE	726.00
HENNEPIN COUNTY MEDICAL CENTER	MEDICAL EXAMINER FEES	901.00
HERITAGE CRYSTAL CLEAN INC	OTHER FEES	326.66

HOLIDAY INN ST PAUL DOWNTOWN	LODGING	1,480.14
HORIZON HOMES INC	AMHI FLEXIBLE FUNDS	62,941.66
HORIZON HOMES INC	PAYMENT FOR RECIPIENT	77,230.58
HORIZON HOMES INC	RENTAL ASSISTANCE	16,571.06
HOUSTON ENGINEERING INC	CONTRACTED SERVICES	7,546.25
HUNTINGTON HILLS MANKATO INC	RENTAL ASSISTANCE	640.00
HY-VEE	AMHI FLEXIBLE FUNDS	40.00
HY-VEE	LIBRARY MATERIALS DONATED	128.48
HY-VEE	MEALS	16.35
HY-VEE	OTHER FEES	11.97
HY-VEE	PROGRAM SUPPLIES	269.90
HYDRAULIC SPECIALITY CO	EQUIPMENT-REPAIR/MAINT.	881.79
I & S GROUP INC	CONTINGENCY CAPITAL	4,604.00
I & S GROUP INC	CONTRACTED SERVICES	51,274.94
INFO-TECH RESEARCH GROUP	OTHER FEES	3,695.00
J R BRUENDER CONSTRUCTION INC.	EQUIPMENT-RENTAL/LEASE	55.00
JACQUES BARRY	ADVISORY COMM. PER DIEMS	90.00
JACQUES BARRY	MILEAGE	13.50
JADD SEPPMANN & SONS INC	CONTRACTED SERVICES	16,091.00
JANESVILLE POLICE DEPARTMENT	PASS THRU OF FUNDS	1,369.55
JAVENS MECHANICAL CONTRACT INC	OTHER FEES	166.66
JETTER CLEAN INC	CONTRACTED SERVICES	855.00
JETTER CLEAN INC	OTHER FEES	796.00
JOHN DEERE FINANCIAL	EQUIPMENT-REPAIR/MAINT.	264.66
JOHNSON CLAYTON	RENTAL ASSISTANCE	1,015.00
JONES & MAGNUS	ATTORNEY FEES	96.00
KAUFMAN CINDY	OTHER FEES - TAXABLE	770.00
KEMSKE OSWALD	OFFICE SUPPLIES	1,430.00
KENDELL DOORS & HARDWARE INC	FACILITY-REPAIR/MAINT.	8,889.00
KENNEDY CHRISTOPHER	ATTORNEY FEES	1,018.50
KEYSTONE INTERPRETING SERVICES INC	INTERPRETER FEES	227.04
KIBBLE EQUIPMENT	EQUIPMENT-PURCHASED	21,900.00
KIENZ MIKE	RENTAL ASSISTANCE	788.00
KRAEMER NORTH AMERICA LLC	PW CONSTRUCTION PROJECTS	363,850.00
KROEBER CHERYL	ADVISORY COMM. PER DIEMS	40.00
LAKE CRYSTAL CITY OF (UTILITIES)	ELECTRICITY	138.31
LAKE CRYSTAL CITY OF (UTILITIES)	WATER/SEWER	47.50
LJP ENTERPRISES WASTE & RECYCLING LLC INC	HHW DISPOSAL	355.22
LJP ENTERPRISES WASTE & RECYCLING LLC INC	WATER/SEWER	1,257.37
M & I LOCKBOX: MCCC	EQUIPMENT-REPAIR/MAINT.	1,450.00
M & I LOCKBOX: MCCC	EXPENDABLE SOFTWARE	9,054.50
MADDEN,GALANTER,HANSEN	CONTRACTED SERVICES	216.50
MADDEN,GALANTER,HANSEN	OTHER FEES	4.27
MADELIA POLICE DEPARTMENT	PASS THRU OF FUNDS	2,743.27
MADISON LAKE CITY OF	PASS THRU OF FUNDS	4,480.44
MAIN STREET CUISINE CATERING	PROGRAM SUPPLIES	1,980.00
MANKATO AREA FUNERAL HOMES, LLC	BURIAL COSTS	300.00
MANKATO CLINIC LTD	DOCTOR FEES	263.82
MANKATO FORD INC.	EQUIPMENT-REPAIR/MAINT.	3,048.84
MANKATO LEASED HOUSING ASSOC II	RENTAL ASSISTANCE	756.00
MANKATO MAHC LLC	PAYMENT FOR RECIPIENT	25.00
MANKATO MORTUARY	BURIAL COSTS	798.38
MANKATO MORTUARY	MEDICAL EXAMINER FEES	625.00
MANKATO OIL & TIRE COMPANY INC	EQUIPMENT-REPAIR/MAINT.	1,508.34
MANKATO REHABILITATION CENTER INC	MEMBERSHIP DUES	1,200.00
MANPOWER INC	MANPOWER SALARIES	542.34
MAPLETON FARM AND HOME LLC	EQUIPMENT-REPAIR/MAINT.	11.49
MAPLETON FARM AND HOME LLC	OTHER MAINT SUPPLIES SHOP	8.27
MARCO TECHNOLOGIES LLC	CONTRACTED SERVICES	50.22

MARCO TECHNOLOGIES LLC	EQUIPMENT-REPAIR/MAINT.	137.71
MARCO TECHNOLOGIES LLC	PHOTOCOPY & DUPLICATING	155.18
MASCHKA RIEDY & RIES	ATTORNEY FEES	1,116.00
MASTER ELECTRIC CO INC	ELECTRICAL REPAIR	75.00
MASTER ELECTRIC CO INC	EQUIPMENT-REPAIR/MAINT.	684.38
MAYO CLINIC	DOCTOR FEES	1,618.92
MCIT	GENERAL INSURANCE	6,179.00
MEDICARE PREMIUM COLLECTION CENTER	COST EFF HEALTH INS- TAXABLE	402.00
MENARDS INC	OTHER MAINT SUPPLIES SHOP	66.80
MENTAL HEALTH RESULTS LLC	HEALTH MEDICAL PSYCHOLOG.	3,264.00
MET-CON COMPANIES - KATO DIVISION	BUILDING-IMPROVEMENTS	23,768.00
METRO SALES INC	CONTRACTED SERVICES	18.19
METRO SALES INC	EQUIPMENT-REPAIR/MAINT.	103.74
MEYER AND SONS INC	EQUIPMENT-REPAIR/MAINT.	2,047.20
MIDAMERICA BOOKS	LIBRARY COLLECTION	195.53
MIDWEST MONITORING & SUR INC	ADULT EHM	668.00
MIDWEST MONITORING & SUR INC	DRUG TESTING	305.15
MIDWEST MONITORING & SUR INC	JUVENILE EHM	1,107.00
MIDWEST MONITORING & SUR INC	OTHER FEES	305.16
MII LIFE INC	ACCOUNTS PAYABLE	10,133.82
MINNEAPOLIS FORENSIC PSYCHOLOGICAL SERVICES L	HEALTH MEDICAL PSYCHOLOG.	753.51
MINNESOTA ELEVATOR INC	CONTRACTED SERVICES	863.15
MINNESOTA SHERIFFS ASSOCIATION	OFFICE SUPPLIES	180.00
MINUTEMAN PRESS	MANPOWER SALARIES	49.99
MN CHILD SUPPORT PAYMENT CNTR	REVENUE COLLECTED/OTHERS	626.00
MN CORRECTIONAL FACILITY-RED WING	OHP - CORRECTION FACILITY	2,030.00
MN DNR	REVENUE COLLECTED/OTHERS	5,838.90
MN STATE TREASURER	DEFERRED REVENUE-UNEARNED	184.00
MN STATE TREASURER	DUE TO OTHER GOVERNMENTS	50.10
MN STATE TREASURER	REVENUE COLLECTED/OTHERS	121,361.42
MOUNTAIN MICHAEL	ATTORNEY FEES	2,000.00
MSOP-MN SEX OFFENDER PROG-462	ACUTE CARE	39,590.00
MSOP-MN SEX OFFENDER PROG-462	STATE HOSPITALS	18,222.50
NAPA AUTO PARTS - MANKATO	EQUIPMENT-REPAIR/MAINT.	434.86
NAPA AUTO PARTS - MANKATO	OTHER MAINT SUPPLIES SHOP	16.16
NET TRANSCRIPTS INC	CONTRACTED SERVICES	326.36
NEW ULM TRACTOR INC	EQUIPMENT-PURCHASED	7,776.00
NICOLLET COUNTY ATTORNEY'S OFF	DUE TO OTHER GOVERNMENTS	100.00
NICOLLET COUNTY FINANCE DEPARTMENT	PASS THRU OF FUNDS	585.04
NOREX INC	MEMBERSHIP DUES	2,056.00
NOREX INC	REGISTRATION FEES	3,084.00
NORTH CENTRAL INTERNATIONAL INC	EQUIPMENT-REPAIR/MAINT.	177.50
NORTHERN SAFETY TECHNOLOGY INC	OTHER MAINT SUPPLIES SHOP	168.94
NORTHERN STATES SUPPLY INC	OFFICE SUPPLIES	136.56
NUSS TRUCK GROUP INC	EQUIPMENT-REPAIR/MAINT.	609.15
NUSS TRUCK GROUP INC	OTHER MAINT SUPPLIES SHOP	96.42
OLMSTED COUNTY - SOLID WASTE DIVISION	OTHER FEES	875.62
ORCHARD STREET TOWNHOMES	RENTAL ASSISTANCE	840.00
OUR LITTLE WORLD DAYCARE INC	CHILD CARE-NON TAXABLE	1,126.18
PAAPE COMPANIES INC	BUILDING-IMPROVEMENTS	71,000.00
PARAGON PRINTING & MAILING INC	AMHI FLEXIBLE FUNDS	348.00
PARAGON PRINTING & MAILING INC	CONTRACTED SERVICES	1,136.93
PARAGON PRINTING & MAILING INC	OFFICE SUPPLIES	1,890.57
PARTIES & WEDDINGS PLUS	PROGRAM SUPPLIES	20.55
PEOPLEREADY INC	MANPOWER SALARIES	440.79
PEYTON BRADLEY	ATTORNEY FEES	2,000.00
POMPS TIRE SERVICE INC	OTHER MAINT SUPPLIES SHOP	9,247.83
PONDEROSA MANAGEMENT COMPANY	EARTHEN MATERIALS/SOILS	102,807.00
PONDEROSA MANAGEMENT COMPANY	OTHER FEES	383.70

PONDEROSA OF BLUE EARTH COUNTY	OTHER FEES	52.00
PONDEROSA OF BLUE EARTH COUNTY	OTHER MAINT SUPPLIES ROAD	136.00
POSTMASTER	CENTRAL POSTAGE	1,280.00
POSTMASTER	OTHER FEES	186.00
POSTMASTER	PUBLIC HEALTH SUPPLIES	49.00
POWER BRONSON G	ADVISORY COMM. PER DIEMS	40.00
POWERPLAN INC.	EQUIPMENT-REPAIR/MAINT.	3,284.36
POWERPLAN INC.	OTHER MAINT SUPPLIES SHOP	235.56
PRAIRIE COMMUNITY SERVICES INC	SILS	36.24
PROBUILD NORTH LLC	OTHER MAINT SUPPLIES SHOP	8.99
QUALIFACTS SYSTEMS INC	EQUIPMENT-REPAIR/MAINT.	2,316.14
QUILL CORP	LIB. PROCESSING MATERIALS	207.77
QUILL CORP	OFFICE SUPPLIES	1,154.65
R & C ENTERPRISES OF MANKATO INC	RENTAL ASSISTANCE	556.00
RAMSEY COUNTY	MEDICAL EXAMINER FEES	5,600.00
RDO EQUIPMENT CO	EQUIPMENT-REPAIR/MAINT.	13,873.42
RED FEATHER PAPER CO	CUSTODIAL SUPPLIES	1,043.68
RED FEATHER PAPER CO	OTHER MAINT SUPPLIES SHOP	77.15
REDMANN TODD	MEALS	14.94
REGENTS OF THE UNIV OF MN	CONTRACTED SERVICES	28,284.75
REGENTS OF THE UNIV OF MN	PROGRAM SUPPLIES	255.00
RENTERS MANKATO MANKATO LLC	RENTAL ASSISTANCE	583.00
REP PROPERTIES	RENTAL ASSISTANCE	265.00
RICHIE'S CUSTOM UPHOLSTERY	FURNITURE-PURCHASED	4,000.00
RINGQUIST RON	CONTRACTED SERVICES	990.00
RINGQUIST RON	MILEAGE	122.04
RINKE-NOONAN	CONTRACTED SERVICES	1,401.00
RIVER BEND BUSINESS PRODUCTS	CONTRACTED SERVICES	167.43
RIVER BEND BUSINESS PRODUCTS	EQUIPMENT-REPAIR/MAINT.	524.81
RIVER BEND BUSINESS PRODUCTS	OFFICE SUPPLIES	114.39
RIVER BEND BUSINESS PRODUCTS	OTHER FEES - TAXABLE	202.82
RIVER BEND BUSINESS PRODUCTS	PUBLICATIONS & BROCHURES	75.22
RIVER VALLEY STORAGE	AMHI FLEXIBLE FUNDS	74.95
ROSENGREN, KOHLMAYER LAW OFFICE CHTD.	ATTORNEY FEES	97.50
RUFFRIDGE-JOHNSON EQUIP CO INC	EQUIPMENT-PURCHASED	99,850.00
RURAL HORIZONS INC	LEGAL PUBLICATIONS	127.06
RVS SHREDDING	CONTRACTED SERVICES	518.00
SAFEASSURE CONSULTANTS INC	CONTRACTED SERVICES	11,889.69
SAM'S CLUB DIRECT INC	DRUGS & MEDICINE	52.36
SAM'S CLUB DIRECT INC	EXPENDABLE EQUIPMENT	98.22
SAM'S CLUB DIRECT INC	OFFICE SUPPLIES	105.29
SAM'S CLUB DIRECT INC	PROGRAM SUPPLIES	66.28
SCHEELS INC - RIVER HILLS MALL	UNIFORM ALLOWANCE	149.99
SCHULTZ LAURA	CHILD CARE	62.72
SCHWICKERTS COMPANY	BUILDING-IMPROVEMENTS	2,975.00
SCHWICKERTS COMPANY	EQUIPMENT-REPAIR/MAINT.	823.00
SEACHANGE	OTHER FEES	2,647.00
SHERIFF OF LE SUEUR COUNTY	PASS THRU OF FUNDS	5,441.24
SHI INTERNATIONAL CORP	COMPUTER SOFTWARE-PURCH	724.00
SHI INTERNATIONAL CORP	EXPENDABLE SOFTWARE	544.00
SHOWCASES	LIB. PROCESSING MATERIALS	819.72
SIEMENS HEALTHCARE DIAGNOSTICES	DRUG TESTING	1,913.86
SIEMENS HEALTHCARE DIAGNOSTICES	OTHER FEES	1,913.85
SIGN PRO	OFFICE SUPPLIES	254.00
SKIPPED PARTS LLC	SO EVAL AND THERAPY	1,600.00
SORENSEN RANDY	ADVISORY COMM. PER DIEMS	40.00
SOUTH CENTRAL COLLEGE	CONTRACTED SERVICES	1,225.00
SOUTHERN MN CONSTRUCTION INC	OTHER MAINT SUPPLIES ROAD	5,562.99
SOUTHERN MN CONSTRUCTION INC	SITE/GROUNDS-IMPROVEMENTS	39,476.86

SOUTHERN MN CONSTRUCTION INC	USE TAX PAYABLE	(2,881.86)
SPECIALTY PROMOTIONS	EQUIPMENT-PURCHASED	1,360.00
SPRINT	CELLULAR PHONE EXPENSE	352.57
SRF CONSULTING GROUP INC	PW CONSULTANTS SERV	33,299.74
ST PETER RTC - 472	STATE HOSPITALS	8,262.00
STAPLES BUSINESS ADVANTAGE INC	CUSTODIAL SUPPLIES	357.23
STAPLES BUSINESS ADVANTAGE INC	EQUIPMENT-PURCHASED	2,126.75
STAPLES BUSINESS ADVANTAGE INC	EQUIPMENT-REPAIR/MAINT.	3,767.12
STAPLES BUSINESS ADVANTAGE INC	EXPENDABLE EQUIPMENT	380.25
STAPLES BUSINESS ADVANTAGE INC	FURNITURE-PURCHASED	4,148.24
STAPLES BUSINESS ADVANTAGE INC	OFFICE SUPPLIES	2,218.16
STAR TRIBUNE	LIBRARY COLLECTION	394.16
STATE OF MN - OFFICE OF ENTER	EXPENDABLE EQUIPMENT	30.00
STATE OF MN - OFFICE OF ENTER	OTHER FEES	1,580.00
STATE OF MN - OFFICE OF ENTER	TELEPHONE	150.00
STONE ARCH ORGANIZATION DEVELOPMENT INC	CONTRACTED SERVICES	903.20
STREICHER'S	EQUIPMENT-PURCHASED	7,924.83
STREICHER'S	UNIFORM ALLOWANCE	49.99
TANLEY SHARON	ADVISORY COMM. PER DIEMS	40.00
TECHNICAL SOLUTIONS INC.	BUILDING-IMPROVEMENTS	237.85
TECHNICAL SOLUTIONS INC.	EQUIPMENT-PURCHASED	5,139.50
TECHNICAL SOLUTIONS INC.	FACILITY-REPAIR/MAINT.	881.60
THE CARETAKERS INC	CONTRACTED SERVICES	480.00
THOMAS JODI	MATERIAL REPLACEMENT FINE	38.00
THOMSON REUTERS-WEST PUBLISHING CORP	LIBRARY COLLECTION	2,421.97
TIPTON JIM L.	MEALS	98.00
TIVOLI CEMETERY	BURIAL COSTS	200.00
TOPPERS PLUS INC	OTHER MAINT SUPPLIES SHOP	78.00
TRAVERSE DES SIOUX LIB SYSTEM	LIBRARY COLLECTION	4,000.00
TREAS OF LAKE CRYSTAL	PASS THRU OF FUNDS	729.53
TREAS OF LE SUEUR COUNTY	PASS THRU OF FUNDS	500.00
TREAS OF MANKATO CITY	PASS THRU OF FUNDS	9,579.38
TREAS OF MANKATO CITY	REFUNDS	100.64
TREAS OF NORTH MANKATO	PASS THRU OF FUNDS	3,994.42
TREAS OF ST PETER	PASS THRU OF FUNDS	11,637.06
TRI CITY PUBLIC SAFETY	PASS THRU OF FUNDS	509.20
TRUE TO FORM LLC	LIB. PROCESSING MATERIALS	345.00
TYLER BUSINESS FORMS	OFFICE SUPPLIES	789.27
UNITED PROCESS SERVERS OF MINNESOTA	OTHER FEES	450.00
US BANK	US BANK TRUST	10,268.00
VERIZON WIRELESS	CELLULAR PHONE EXPENSE	339.54
VERIZON WIRELESS	EQUIPMENT-PURCHASED	319.99
VERUS CORPORATION	EXPENDABLE SOFTWARE	9,200.00
VERUS CORPORATION	OTHER FEES	400.00
VIDEO GUIDANCE.COM INCORPORATED	EQUIPMENT-REPAIR/MAINT.	1,260.00
VIKING FIRE & SAFETY INC	OTHER MAINT SUPPLIES SHOP	36.25
VILLAGE COURT APARTMENTS	RENTAL ASSISTANCE	556.00
VINE INC	FACILITY-RENTAL/LEASE	2,895.06
VINE INC	MEDICAL COMMON CARRIERS	735.20
VINE INC	MEDICAL TRANSPORTATION	670.68
VINE INC	PAYMENT FOR RECIPIENT	4,677.04
VINE INC	PROGRAM SUPPLIES	1,000.00
VOGEL NANCY	ACUTE CARE	2,882.25
VOLK TRANSFER INC	OTHER FEES	100.00
WALMART COMMUNITY BRC INC	CONSTRUCTION SUPPLIES	6.38
WALMART COMMUNITY BRC INC	OFFICE SUPPLIES	51.12
WALMART COMMUNITY BRC INC	PAYMENT FOR RECIPIENT	65.29
WALMART COMMUNITY BRC INC	PROGRAM SUPPLIES	108.95
WASTE MGMT OF SOUTHERN MINN MA	RECYCLING FACILITY	15,031.11

WERNER ELECTRIC SUPPLY CO.
WESTMAN FREIGHTLINER INC
WESTMAN FREIGHTLINER INC
WINGERT DEBRA
WINGERT DEBRA
WISE JEREMY
XCEL ENERGY
ZIEGLER INC

EQUIPMENT-REPAIR/MAINT.	73.20
EQUIPMENT-REPAIR/MAINT.	742.46
OTHER MAINT SUPPLIES SHOP	26.88
CHILD CARE	16.91
RENTAL ASSISTANCE	530.00
RENTAL ASSISTANCE	1,905.00
RENTAL ASSISTANCE	192.00
EQUIPMENT-REPAIR/MAINT.	275.38
	\$1,977,762.36

BLUE EARTH COUNTY
HUMAN RESOURCES DEPARTMENT

AGENDA

January 3, 2017

I. ACTION

- a. Authorization for the County Board Chairperson and County Administrator to sign the agreement with the International Union of Operating Engineers Local Union #49 for calendar years 2017 & 2018.

II. INFORMATIONAL

- a. Employment of Kelly Carson, Appraiser (C41) with a starting salary of \$23.49 per hour effective January 30, 2017. This is a position previously held by Acacia Wytaske. (Taxpayer Services)
- b. Recruitment initiated for a Social Worker – Adult and Child Foster Care Licensor (C42). This is a newly budgeted position. (Human Service)
- c. Resignation of Melinda Kranz, .50 FTE License Center Specialist (B23) effective December 30, 2016. (Taxpayer Services)
- d. Recruitment initiated for a .50 FTE License Center Specialist (B23). (Taxpayer Services)
- e. Julie Caraway Jensen, Social Worker – Regional Supportive Housing Program (C42) will complete six months of employment with a salary adjustment from \$25.55 to \$26.32 effective January 11, 2017. (Human Service)
- f. Andrew Hallberg, Custody Officer (B23) will complete twelve months of employment with a salary adjustment from \$19.71 to \$20.27 per hour effective January 5, 2017. (Sheriff)



INTEROFFICE MEMO

To: County Board of Commissioners
From: Robert Meyer, County Administrator
Date: December 28, 2016
Re: Crop Damage Payment Schedule

Every year, at the organizational meeting in January, the County Board sets a crop damage payment schedule. The County Board has chosen to adopt this schedule to be fair and consistent to farmers throughout Blue Earth County for purposes of paying for crops damaged during a repair of a Blue Earth County ditch system.

The recommendation below for the 2017 crop damage schedule is based on a combination of yield history for our area, current crop prices, crop futures pricing and past experience with paying crop damages. The recommendation has been reviewed by the Blue Earth County Extension office and adjusted according to their recommendations.

	Yield per Acre	Price per Bushel
Corn	195	\$3.50
Soybeans	60	\$9.50
Oats	80	\$3.00
Wheat	60	\$5.75

CRP acres--seedbed preparation, chemical and seed--\$225 per acre

*Rates are subject to change with Board approval.



INTEROFFICE MEMO

Administration

To: County Commissioners
From: Robert W Meyer, County Administrator
Date: December 28, 2016
Re: 2017 Publisher Bids

Bids were received and opened for the 2017 publications.
The results are listed below:

1. Delinquent Tax List
 - *Maple River Messenger \$4.20 per column inch
 - Mankato Free Press \$9.00 per column inch
 - Subsequent insertions discounted 35%

2. Board of Commissioner and Board of Equalization Summaries
 - *Maple River Messenger \$4.20 per column inch
 - Mankato Free Press \$10.75 per column inch
 - Subsequent insertions discounted 25%

3. Legal Notices for the Year 2017
 - Maple River Messenger \$4.20 per column inch
 - *Mankato Free Press \$10.75 per column inch
 - Subsequent insertions discounted 25%

4. Layout for the Annual Financial Statement
 - Maple River Messenger \$250.00
 - *Mankato Free Press \$219.81

5. Printing of the Annual Financial Statement
 - *Maple River Messenger \$50.00 per thousand
 - Mankato Free Press \$53.55 per thousand

6. Insertion Rate for the Annual Financial Statement
 - *Mankato Free Press \$413.50
 - *Maple River Messenger \$200.00

Notes:

- * Indicates recommended award.

MS 375.17 requires that the County Board select two separate papers for the insertion of the Financial Statement.

MS 375.12 states that the County Board may reject any or all bids.



BLUE EARTH COUNTY

BOARD OF COMMISSIONERS RESOLUTION

WHEREAS; Minnesota State Statute 348.12 requires that County Boards adopt a resolution annually to offer a bounty for the destruction of gophers; and

WHEREAS; Blue Earth County shall reimburse any County Township for payments made after the Township has paid an individual said bounty;

THEREFORE, BE IT RESOLVED this 3rd day of January 2017 that Blue Earth County shall pay the Townships a bounty of \$1.00 per pocket gopher and \$1.00 per thirteen-lined ground squirrel in 2017.

Approved the 3rd day of January, 2017.

Mark Piepho, Board Chair

Robert W Meyer, County Administrator



INTEROFFICE MEMO

To: County Board of Commissioners
From: Robert Meyer, County Administrator
Date: December 28, 2016
Re: Small Cities Revolving Loan and Ditch Balance
Loan Interest Rates

SMALL CITIES LOANS

The Blue Earth County Small Cities Loan Program states:

“The County Board will review and set the interest rate each year at the January organizational meeting for all new loans. The interest rate shall be 0.5% less than the prime rate on the date of the organizational meeting but shall not exceed 8% or be less than 4%.”

DITCH BALANCE LOANS

The County’s practice is the same as listed above for setting the Ditch Balance Loan interest rate.

Based on the Federal Prime interest rate, I recommend setting the 2017 Small Cities Revolving Loan and the Ditch Balance Loan annual interest rate at 4%.



REBECCA OTTO
STATE AUDITOR

STATE OF MINNESOTA

OFFICE OF THE STATE AUDITOR

SUITE 500
525 PARK STREET
SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice)
(651) 296-4755 (Fax)
state.auditor@state.mn.us (E-Mail)
1-800-627-3529 (Relay Service)

December 28, 2016

Ms. Lisa Malinski, Finance Director
Blue Earth County Courthouse
204 South 5th Street
Mankato, Minnesota 56002-8608

Members of the Board of Commissioners
County Administrator
Blue Earth County

We are pleased to confirm our understanding of the services we are to provide pursuant to Minnesota Laws for Blue Earth County, Minnesota, for the year ended December 31, 2016. We will audit the group financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Blue Earth County as of and for the year ended December 31, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Blue Earth County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB) who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Blue Earth County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- Management's discussion and analysis
- GASB-required supplementary other post-employment benefits and pension information and related notes

We have also been engaged to report on supplementary information other than RSI that accompanies Blue Earth County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- Combining and individual fund statements
- Budgetary presentations for other funds
- Capital asset-related schedules
- Schedule of intergovernmental revenue
- Schedule of expenditures of federal awards and related notes

We will also issue our management and compliance report that will include the schedule of expenditures of federal awards that will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and upon which we will provide an opinion in relation to the financial statements as a whole.

The following other information accompanying the financial statements in your comprehensive annual financial report (CAFR) will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on it:

- Introductory section
- Statistical section

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (a) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance and (b) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance; and the legal provisions of the *Minnesota Legal Compliance Audit Guides*, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions and to report in conformity with the provisions of the *Minnesota Legal Compliance Audit Guides*. We will issue written reports upon completion of our single audit. Our reports will be addressed to the governing body of Blue Earth County. We intend to place reliance on the audit performed by component auditors of the Blue Earth County Economic Development Authority component unit, reported as the EDA Enterprise Fund in Blue Earth County's financial statements, and plan to make reference to the component auditors in our report on your financial statements. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the single audit compliance opinion are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Management Responsibilities

Management is responsible for the financial statements, notes, schedule of expenditures of federal awards, and all accompanying information as well as all representations contained therein. In order to meet your responsibilities for the financial statements, notes, and schedule of expenditures of federal awards, you agree to have information completed and available for audit by the dates identified in a schedule of completion document provided to auditors. If you are unable to prepare the information needed for the financial statements, notes, or schedule of expenditures of federal awards, or if the completion schedule varies significantly, we will, based on our staffing availability, provide the additional nonaudit services necessary to assist in the preparation of your draft financial statements, notes, and schedule of expenditures of federal awards in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on management's chart of accounts and other information determined and approved by management. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. Any such services will be performed in accordance with applicable professional standards. The County understands this will result in additional costs and agrees to pay for these services.

You will be required to acknowledge in the written management representation letter our assistance, if any, with preparation of the financial statements, notes, and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes and any other nonaudit services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for (a) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (b) following laws and regulations; (c) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (d) ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal

awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (a) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (b) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (c) additional information that we may request for the purpose of the audit, and (d) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings, if applicable, should be available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written management representation letter that (a) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (b) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written management representation letter that (a) you are responsible for presentation of the supplementary information in accordance with GAAP; (b) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing us with report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those financial audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior consent to reproduce or use our report in bond offering official statements or other documents.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (a) errors, (b) fraudulent financial reporting, (c) misappropriation of assets, or (d) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless

clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a single audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Blue Earth County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Blue Earth County's major programs. The purpose of these procedures will be to express an opinion on Blue Earth County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Audit Administration and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse and, if appropriate, to pass-through entities. Additional copies of the reporting package may be required. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide your governing body, management, related organization representatives, and, if applicable, nonfederal grantor entities with copies of our reports. Management is responsible for all other distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of the Office of the State Auditor. We may be requested to make certain audit documentation and appropriate individuals available to a cognizant or oversight agency for audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. If requested, access to such audit documentation will be provided under our supervision. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained, pursuant to our record retention plan, for a period of ten years after the date the auditor's report is issued. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact those contesting the audit finding for guidance prior to destroying the audit documentation. We will be available throughout the year to answer questions, provide assistance, or assist you in implementing any of our recommendations.

Our fees are based on standard hourly rates plus travel and any out-of-pocket expenses. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Progress billings will be mailed to you every four weeks. The condition of your records and the assistance you are able to provide us affects both the timeliness and cost of the audit.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any subsequent peer review reports received during the period of the contract when requested by you. Our 2015 peer review report can be found on our website at www.auditor.state.mn.us.

We appreciate the opportunity to be of service to Blue Earth County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please contact me at (651) 282-2748 or Carla Blahnik, who will be in charge of this audit, at (507) 280-5055 or (507) 389-6667. If you agree with the terms of our engagement as described in this letter, please sign where provided below and return it to us at the following address:

Blue Earth County
December 28, 2016
Page 8

Office of the State Auditor
12 Civic Center Plaza, Suite 2109
Mankato, Minnesota 56001

Sincerely,



Dianne Syverson, CPA, Audit Manager

Approved: This letter correctly sets forth the understanding of Blue Earth County.

Chair, Board of Commissioners

Date

County Administrator

Date

Finance Director

Date



INTEROFFICE MEMO

To: County Board and Administrator
From: Tim Edwards, Physical Plant Director
Date: December 28, 2016
Re: Sale of Rental Houses

The County has owned two rental houses near the Historic Courthouse for a number of years. The homes were acquired to accommodate future growth. Due to the declining conditions of the homes and difficulty finding tenants we have looked at selling the homes and clearing the land.

With an eye towards re-use it was decided to solicit bids for the sale and moving of the two homes which are located in Mankato at 227 S. 5th Street and 512 East Hickory Street. Last fall we advertised but did not receive any bids. Habitat for Humanity was then contacted to see if they would be interested in the homes but they indicated they were unable to move the homes. We again solicited bids for the sale and moving of the homes and have now received one bid.

The bid received is from Mr. Will Dallenbach and provides the following:

227 S 5th Street

- Bid received for \$3,000.00
- Plan to move the home early spring

512 East Hickory Street

- Bid received for \$4,000.00
- Plan to move the home early spring

Staff recommend acceptance of both bids.

**BLUE EARTH COUNTY
ECONOMIC DEVELOPMENT AUTHORITY
MEETING AGENDA
JANUARY 3, 2017**

1. Call to Order
2. Election of Officers
 - Chairperson: Mark Piepho
 - Vice-Chairperson: Drew Campbell
 - Secretary: Will Purvis
 - Treasurer: Vance Stuehrenberg
 - Executive Director: Robert Meyer
3. Agenda Review
4. Minutes of October 11, 2016 (attached)
5. MN City Participation Program Application and Agreement (attached)
6. Adjourn

**BLUE EARTH COUNTY
ECONOMIC DEVELOPMENT AUTHORITY
October 11, 2016**

The Blue Earth County Economic Development Authority met on October 11, 2016 at 9:15 AM in the Boardroom, Blue Earth County Courthouse.

Attending were Commissioners Kip Bruender, Drew Campbell, Mark Piepho, Will Purvis, Vance Stuehrenberg, and Executive Director Robert Meyer.

Chair Bruender called the meeting to order.

Commissioner Piepho moved and Commissioner Stuehrenberg seconded the motion to approve the agenda. The motion carried. EDA16-20

Commissioner Stuehrenberg moved and Commissioner Purvis seconded the motion to approve the September 13, 2016 Economic Development Authority minutes. The motion carried. EDA16-21

Chair Bruender opened the 2017 PHA Annual Plan public hearing.

Ms. Patti Ziegler, Housing Coordinator, presented the PHA Annual Plan.

Chair Bruender opened the public comment portion of the hearing. There being no comments, Chair Bruender closed the public comment portion of the hearing.

Commissioner Purvis moved and Commissioner Campbell seconded the motion to approve the following resolution:

Resolution Authorizing Approval of Annual Plan

WHEREAS, the U.S. Department of Housing and Urban Development requires each housing authority to plan activities for the coming year;

WHEREAS, the Blue Earth County Economic Development Authority has developed the Annual Plan for fiscal year 2017, has posted the plan for public review, and has had the plan reviewed by the Resident Advisory Board;

THEREFORE, BE IT RESOLVED that the Blue Earth County Economic Authority approves this plan and the submission of this plan to HUD.

This resolution shall become effective upon its passage and without publication.

The motion carried. EDA16-22

The public hearing was closed.

Commissioner Stuehrenberg moved and Commissioner Piepho seconded the motion to adjourn the meeting at 9:30 AM. The motion carried. EDA16-23



Minnesota Housing 2017 Minnesota City Participation Program (MCP) Application

Minnesota Housing must receive your application by email on January 13, 2017 at 5:00 p.m.

Please provide all the information below.

Agency Contact Information

Name: _____

Contact Person: _____

Mailing Address: _____ Physical Address: _____

City: _____ State: _____ Zip: _____ Website: _____

Phone #: _____ E-Mail: _____

Administrative Information

- Check agency type:
 - City
 - City HRA/CDA/EDA
 - County HRA/CDA/EDA
 - Port Authority
 - Multi-County HRA: Receive single allocation for all counties within your jurisdiction
 - Consortium of local government units applying jointly by agreement (please submit evidence of agreement with this application).
- List the legal name(s) of all cities and counties where the funds will be utilized:

- Check the box below to confirm this statement:
 - MCP helps the community meet an identified housing need and the program is economically viable.
- Does your City (or County) offer a down payment program or other assistance? Yes No

If yes, list program names (For informational purposes only; does not impact your application status):

Signature

Provide authorized signature(s) from the organization submitting this application, including printed or typewritten name, title and phone number. Scan original and email to Tim.Eiswirth@state.mn.us

Signature _____

Name (Print) _____ Title _____

Contact _____ E-mail _____

Program and Contact Information

Minnesota Statute sets Borrower Income Limits and House Purchase Price Limits. Minnesota Housing makes final determinations of the total amount of program funds available and individual allotments (in compliance with a per capita distribution method specified in statute).

Questions about MCP and this application can be directed to Nicola Viana at (651)297-9510 or Nicola.Viana@state.mn.us

**MINNESOTA HOUSING FINANCE AGENCY
MINNESOTA CITIES PARTICIPATION PROGRAM**

**PROGRAM APPLICATION
COMMITMENT AGREEMENT**

THIS APPLICATION AND AGREEMENT (this "Agreement") is between Blue Earth County EDA (the "City"), with its office at 10 Civic Center Plaza , Mankato MN 56002 and Minnesota Housing Finance Agency ("Minnesota Housing"), with its office at 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101-1998.

RECITALS:

A. Minnesota Housing, under the provisions of Minn. Stat. §474A.061, Subd. 2(a) is authorized to issue qualified mortgage bonds, as that term is used in the Internal Revenue Code of 1986, as amended (the "Code"), on behalf of the City, and it will issue bonds for that purpose (the "Bonds").

B. The City applying to participate is a Minnesota city, county, city or county housing and redevelopment authority, economic development authority, port authority or a consortium of local government units, as defined by Minnesota Statutes §474A.061, Subd. 4(c).

C. Minnesota Housing has implemented Minnesota Housing Finance Agency Minnesota Cities Participation Program (the "Program"), and will use the proceeds from the issuance of the Bonds to fund the Program.

D. The City has requested and received a set-aside of funds from the Program.

E. The City wishes to obtain a commitment by Minnesota Housing to direct Minnesota Housing's designated Master Servicer (the "Master Servicer") to purchase mortgage notes ("Mortgages") that will be originated by a lender or lenders that meet Minnesota Housing requirements for participation in programs funded by qualified mortgage bonds (collectively, the "Lender").

F. Mortgages that the Master Servicer purchases pursuant to the commitment requested by the City must only be for residences located within a geographic area to be established and designated by the City.

G. Minnesota Housing is willing to issue a commitment agreeing to purchase Mortgage-Backed Securities backed by Mortgages that are (i) originated by the Lender; (ii) purchased by the Master Servicer; (iii) in accordance with the terms and conditions of this Agreement, the Program, and the Start Up Procedural Manual to be supplied by Minnesota Housing (the "Procedural Manual"), the provisions of which are hereby incorporated by reference into this Agreement as if set forth in full herein; and (iv) made to borrowers with adjusted incomes not exceeding the greater of 80 percent of statewide or area median income as calculated by Minnesota Housing.

NOW, THEREFORE, in consideration of the covenants contained in this Agreement, Minnesota Housing and the City agree as follows:

1. **City Requirements.** All Mortgages submitted to Minnesota Housing for purchase under the Program must comply with all of the requirements of the Program, the Start Up Procedural Manual and this Agreement.

2. **Commitment and Commitment Amount.** The City, which applied in January 2017 for a commitment, hereby requests that Minnesota Housing cause its Master Servicer to purchase Mortgages that have been originated by the Lender and meet the requirements of, and are made in accordance with the provisions of, this Agreement, the Program, and the Procedural Manual. Minnesota Housing, by accepting this Agreement, commits to the purchase of those Mortgages in the aggregate principal amount (the "Commitment Amount") to be determined and allocated

by Minnesota Housing in accordance with Minnesota Statutes §474A.061, Subd. 4(d), and provided to the City.

The Master Servicer will only purchase Mortgages pursuant to this Agreement securing property that, and borrowers who, satisfy the requirements and provisions of this Agreement, the Program, and the Procedural Manual. The City acknowledges that the commitment is effective upon the approval thereof by Minnesota Housing and the delivery of a copy of this Agreement by Minnesota Housing to the City.

3. **Lender Qualifications.** Lenders must meet Minnesota Housing requirements for participation in programs funded by qualified mortgage bonds.

4. **Commitment Term.** The term of this Agreement and the City's participation in the Program (the "Commitment Term") will commence on January 16, 2017, and shall continue through November 30, 2017. This Agreement, and the City's participation in the Program, will automatically terminate, without the need for any action by either party hereto, at the end of the Commitment Term.

5. **Set-Aside Term.** The Commitment Amount will be set-aside and held by Minnesota Housing for the sole use by the City for a period of time to be established by Minnesota Housing, in its sole option and discretion, provided, however, that time period will not be less than six months (the "Set-Aside Term") commencing on a date to be selected and specified by Minnesota Housing. Minnesota Housing will notify the City in writing of the date on which the Set-Aside Term commences.

Any portion of the Commitment Amount not reserved for the purchase of qualifying Mortgages as of the end of the Set-Aside Term shall be canceled and returned to Minnesota Housing for redistribution under the Program. In addition, any portion of the Commitment Amount reserved for Mortgages that are not delivered to the Master Servicer for purchase within the time period delineated in the Procedural Manual for that purchase, will be canceled and Minnesota Housing will redistribute that amount under the Program. Minnesota Housing may make any funds available to the Program at the end of the Commitment Term for mortgage loans that are eligible to be financed with proceeds of the Bonds.

6. **Commitment Fees.** There is no commitment fee payable by the City for the commitment by Minnesota Housing to the purchase by the Master Servicer of qualifying Mortgages.

7. **Purchase Price.** The purchase price of each Mortgage to be purchased by the Master Servicer pursuant to this Agreement will be as set forth in the requirements of the Procedural Manual and posted on Minnesota Housing's website.

8. **Mortgage Terms.** The terms and conditions for all Mortgages, including but not limited to the interest rate, will be set from time to time by Minnesota Housing, at its sole option and discretion, and communicated to the Lender in accordance with the procedures set forth in the Procedural Manual.

9. **Area Limitation.** Minnesota Housing, pursuant to this Agreement, is required to purchase only those Mortgages that are for residences located within a geographic area to be established and designated by the City.

10. **Servicing.** The servicing of Mortgages shall be the sole responsibility of the Master Servicer or one or more other entities that Minnesota Housing may designate in its sole discretion.

11. **Remedies.** Time is of the essence hereof. In the event that the City defaults in the observance or performance of any covenant or condition in this Agreement, Minnesota Housing will be entitled to all remedies at law or in equity including, but not limited to; (i) the right to rescind acceptance of this Agreement, (ii) the right to seek equitable relief by way of injunction (mandatory or prohibitory) to prevent the breach or threatened breach of any of the provisions of this Agreement, or to enforce the performance thereof, (iii) the right to seek damages, including consequential damages, arising by virtue of Minnesota Housing's sale of its Bonds in reliance on

the City's observance and performance of the provisions of the this Agreement, and (iv) the right to terminate the this Agreement, and upon such termination the City shall have no further rights pursuant hereto, provided, however, that such termination will not diminish Minnesota Housing's rights specified in this Agreement. All remedies will be cumulative, and the exercise by Minnesota Housing of any one or more of them will not in any way alter or diminish Minnesota Housing's right to any other remedy provided herein or by law.

12. **Contract Documents.** The purchase by the Master Servicer of each Mortgage pursuant to Minnesota Housing's commitment is a contract consisting of this Agreement and the provisions and requirements contained in the Procedural Manual, with all amendments and supplements thereto in effect as of the date of Minnesota Housing's acceptance of this Agreement.

13. **Paragraph Captions and Program Headings.** The captions and headings of the paragraphs of this Agreement are for convenience only, and will not be used to interpret or define the provisions thereof.

14. **Applicable Law.** This Agreement is made and entered into in the State of Minnesota, and all questions relating to the validity, construction, performance and enforcement hereof will be governed by the laws of the State of Minnesota.

15. **Agreement Conditional Upon Minnesota Housing Approval.** This Agreement will be a binding obligation of Minnesota Housing upon its execution by Minnesota Housing and delivery of a copy of the same to the City; provided, however, Minnesota Housing may, in its sole option and discretion, any time on or after January 16, 2017 revoke such obligation and terminate this Agreement if the City has not fully executed and returned a fully executed original hereof to Minnesota Housing. That revocation and termination will be accomplished and evidenced by Minnesota Housing notifying the City thereof by way of a "Certified Letter - Return Receipt Requested" addressed and delivered to the City. Upon revocation and termination this Agreement will be null and void and of no force or effect.

16. **Issuance of Bonds.** The City hereby authorizes Minnesota Housing to issue, on behalf of the City, qualified mortgage bonds, as that term is used in the Code, in an amount equal to the Commitment Amount, and Minnesota Housing agrees to issue those bonds if and when federal law authorizes and Minnesota Housing deems it is economically feasible to do so.

(THE REMAINING PORTION OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

IN WITNESS WHEREOF, the City has executed this Agreement this ____ day of _____, 2017.

CITY: Blue Earth County EDA

By: _____
(Signature of Authorized Officer)

(Name of Authorized Officer)

Minnesota Housing APPROVAL

Minnesota Housing hereby accepts the above Program Application-Commitment Agreement and approves and grants participation in the program.

MINNESOTA HOUSING FINANCE AGENCY

By: _____
Kasey Kier

Its: Assistant Commissioner, Single-Family Division

Signed this ____ day of _____ 2017.

**BLUE EARTH COUNTY RAILROAD AUTHORITY
ANNUAL MEETING
JANUARY 3, 2017**

1. Call to Order

2. Appointment of Officers

Chairperson:	Mark Piepho
Vice-Chairperson:	Drew Campbell
Secretary:	Will Purvis
Treasurer:	Vance Stuehrenberg
Executive Director:	Robert Meyer

3. Agenda Review

4. Approval of Minutes from January 5, 2016 (attached)

5. Adjourn

**BLUE EARTH COUNTY
REGIONAL RAILROAD AUTHORITY MEETING
January 5, 2016**

The Annual Meeting of the Blue Earth County Regional Railroad Authority was held on January 5, 2016 at 9:26 AM in the Boardroom, Blue Earth County Courthouse.

The 2015 Regional Railroad Authority Chairperson Stuehrenberg called the meeting to order.

Attending were Commissioners Kip Bruender, Drew Campbell, Vance Stuehrenberg, Will Purvis, Mark Piepho, and Executive Director Robert Meyer.

Commissioner Campbell moved and Commissioner Stuehrenberg seconded the motion to appoint Commissioner Bruender as the 2016 Chair. The motion carried. RR16-01

Chair Bruender took over Chairmanship.

Commissioner Purvis moved and Commissioner Stuehrenberg seconded the motion to appoint Commissioner Piepho as the 2016 Vice-Chair. The motion carried. RR16-02

Commissioner Stuehrenberg moved and Commissioner Piepho seconded the motion to appoint Commissioner Campbell as the 2016 Secretary. The motion carried. RR16-03

Commissioner Campbell moved and Commissioner Stuehrenberg seconded the motion to appoint Commissioner Purvis as the 2016 Treasurer. The motion carried. RR16-04

Commissioner Stuehrenberg moved and Commissioner Purvis seconded the motion to appoint Mr. Robert Meyer as the 2016 Executive Director. The motion carried. RR16-05

Commissioner Stuehrenberg moved and Commissioner Piepho seconded the motion to approve the January 6, 2015 Regional Railroad Authority minutes. The motion carried. RR16-

06

Commissioner Stuehrenberg moved and Commissioner Piepho seconded the motion to adjourn the meeting 9:30 AM. The motion carried. RR16-07

BLUE EARTH COUNTY BOARD
PUBIC WORKS AGENDA

January 3, 2017

ACTION ITEMS:

1. Final Payment for SAP 07-598-24 (County Road 147 bridge rehabilitation)
2. Resolution and Detour Agreement for Minnesota Trunk Highway 22

INFORMATION ITEMS:

3. Current construction projects:
 - a. Rapidan Dam
4. Planning projects:
 - a. CSAH 1 (Old MN 66) from CSAH 9 to Mankato
 - b. CSAH 14
 - c. CR 109
 - d. CSAH 12 #5
5. Vernon Center Shop Update
6. Deferred Equipment Update
7. Le Ray Township roads T-282(211 Street) & T-332 (610 Ave) culvert replacements
8. County Road 13 update



BLUE EARTH COUNTY

BLUE EARTH COUNTY

35 Map Drive
 Mankato, MN 56001
 Project SAP 007-598-024 [8472] - CR 147 Bridge No. 1461 Rehabilitation
 Contract Final Pay Request No. 14

Contractor: KRAEMER NORTH AMERICA
 1020 Cliff Road West
 Burnsville, MN 55337

Contract No. 148472
 Vendor No. 1751
 For Period: 11/2/2016 - 12/2/2016
 Warrant # _____ Date _____

Contract Amounts

Original Contract	\$1,555,587.00
Contract Changes	\$42,076.94
Revised Contract	\$1,597,663.94

Funds Encumbered

Original	\$1,555,587.00
Additional	N/A
Total	\$1,555,587.00

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
SAP 007-598-024 [8472]	\$18,031.71	\$1,527,655.54	\$0.00	\$1,479,431.35	\$48,224.19	\$1,527,655.54
Percent Retained: 0%						
Contract 148472	\$18,031.71	\$1,527,655.54	\$0.00	\$1,479,431.35	\$48,224.19	\$1,527,655.54
Percent Retained: 0%						
Amount Paid This Contract Final Pay Request					\$48,224.19	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

[Signature]
 County/City/Project Engineer

12/18/16 || December 23, 2016
 Date

Approved By KRAEMER NORTH AMERICA

[Signature]
 Contractor

12/2/2016
 Date

BLUE EARTH COUNTY
35 Map Drive
Mankato, MN 56001
Project No. SAP 007-598-024 [8472]
Contract Final Pay Request No. 14

**Blue Earth County
Certificate of Final Acceptance
County Board Acknowledgment**

Contract Number: 148472
Contractor: 1751 - KRAEMER NORTH AMERICA
Date Certified: 12/2/2016
Payment Number: 14

Whereas; Contract No. 148472 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Blue Earth County and authorize final payment as specified herein. **Final Payment Amount of \$48,224.19**

Blue Earth County
State of

I, _____, County _____ within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20__

At _____,

Signed By _____
County _____

(SEAL)

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
BLUE EARTH COUNTY
DETOUR AGREEMENT**

For Trunk Highway No. 22 Detour

State Project Number (S.P.):	<u>0704-100</u>	Original Amount Encumbered
Trunk Highway Number (T.H.):	<u>22=039</u>	<u>\$61,120.87</u>
State Project Number (S.P.):	<u>0704-100</u>	
Federal Project Number:	<u>STFP 0717 (098)</u>	
Bridge No.:	<u>07051</u>	

This agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and Blue Earth County acting through its Board of Commissioners ("County").

Recitals

1. The State is about to perform grading, bituminous mill and overlay, bituminous surfacing and Bridge No. 07051 replacement construction upon, along and adjacent to Trunk Highway No. 22 from 100 feet south of 5th Avenue in Mapleton to 650 feet north of County State Aid Highway No. (C.S.A.H.) 15 under State Project No. 0704-100 (T.H. 22 = 039); and
2. The State requires two detours, one in 2017 and one in 2018, to carry Trunk Highway No. 22 traffic on County State Aid Highway No. 90 and No. 10 during the construction; and
3. The State is willing to reimburse the County for the road life consumed by the detours as hereinafter set forth; and
4. Minnesota Statutes § 471.59, subdivision 10, § 161.25, and § 161.20, subdivision 2(b), authorize the parties to enter into this Agreement.

Agreement

1. Agreement Between the Parties

1.1 *Effective Date.* This agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.

1.2 *Expiration Date.* This Agreement will expire when the State removes all detour signs, returns the temporary Trunk Highway detours to the County, and pays for the detour compensation.

2. Agreement Between the Parties

2.1 *Detour.*

A. *Location.* The State will establish the T.H. 22 detour routes on the following County roads as detailed in the project plans or Special Provisions:

2017 – C.S.A.H. 90 for a total distance of 4.0 miles.

2018 – C.S.A.H. 10 for a total distance of 8.8 miles.

B. *Axle Loads and Over-Dimension Loads.* The County will permit 10-ton axle loads on the detour route. Over-dimension loads will not be permitted except in cases of extreme emergency.

- C. **Traffic Control Devices.** The State may install, maintain and remove any traffic control devices it considers necessary to properly control the detoured traffic. The State may paint roadway markings, such as the centerline, edge lines and necessary messages.
- D. **Detour Maintenance.** The State will perform any necessary bituminous patching and ordinary maintenance on the roadway or shoulder of the County roads used for the detour, at no cost or expense to the County. Bituminous patching is defined as any work, including continuous full width overlays, less than 100 feet in length. All State expenditures beyond those required for bituminous patching and ordinary maintenance will be credited against the road life consumed reimbursement due the County.
- E. **Duration.** The State will provide the County with advance notice identifying the dates the State intends to place and remove the detour signing.

2.2 **Basis of State Cost (Road Life Consumed).** The State will reimburse the County for the road life consumed by the detour using the following methods, as set forth in the Detour Management Study Final Report dated January 1991, and updated by MnDOT's Policy on Cost Participation for Cooperative Construction Projects and Maintenance Responsibilities between MnDOT and Local Units of Government.

- A. The "Gas Tax Method" formula, multiplies the Combined Tax Factor per mile times the Average Daily Traffic ("ADT") count of vehicles diverted from the Trunk Highway times the county road length in miles times the duration of the detour in days to determine the State's cost for the road life consumed by the detour.
- B. The County may, at its option, perform an "Equivalent Overlay Method" analysis. A State-approved firm, at no cost or expense to the State, must perform the testing and analysis. The County will keep records and accounts to verify any claim it might bring against the State for additional costs using the "Equivalent Overlay Method".

3. **Payment**

3.1 **For Road Life Consumed.** \$61,120.87 is the State's estimated cost for the road life consumed by the detour based on the data below:

	<u>Tax Factor</u>	<u>ADT</u>	<u>Road Length (Miles)</u>	<u>Duration (Days)</u>	<u>Cost</u>
2017	0.00513	5300	4.0	210	\$22,838.76
2018	0.00513	5300	8.8	160	\$38,282.11
Total Road Life Consumed					\$61,120.87

The State's total payment for the road life consumed by the detour is equal to the amount computed by using the "Gas Tax Method" formula plus any amount determined by using the "Equivalent Overlay Method" analysis that is in excess of twice the "Gas Tax Method" amount.

- 3.2 **Maximum Obligation.** \$150,000.00 is the maximum obligation of the State under this Agreement and must not be exceeded unless the maximum obligation is increased by execution of an amendment to this Agreement.
- 3.3 **Conditions of Payment.** The State will pay the County the State's total road life consumed payment amount after performing the following conditions.
 - A. Execution of this Agreement and the County's receipt of the executed Agreement.
 - B. State's encumbrance of the State's total payment amount.
 - C. State's removal of all detour signs.

- D. State notifies the County of the removal of the detour signs, and the number of days the detour was in effect.
- E. State's receipt of a written request from the County for payment.

4. Release of Road Restoration Obligations

By accepting the State's road life consumed payment plan and total payment amount, the County releases the State of its obligation, under Minnesota Statutes § 161.25, to restore the county roads used as a T.H. 22 detour to as good of condition as they were before designation as temporary Trunk Highways.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1 The State's Authorized Representative will be:

Name/Title: Susan Museus/Contract Administrator
Address: 2151 Bassett Drive, Mankato, MN 56001
Telephone: 507-304-6202
E-Mail: susan.museus@state.mn.us

5.2 The County's Authorized Representative will be:

Name/Title: Ryan Thilges/County Engineer
Address: 35 Map Drive P.O. Box 3083, Mankato, MN 56002-3083
Telephone: 507-304-4025
E-Mail: Ryan.Thilges@blueearthcountymn.gov

6. Assignment; Amendments; Waiver; Contract Complete

- 6.1 Assignment.** Neither party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2 Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3 Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4 Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability

The County and State will be responsible for their own acts and omissions, to the extent authorized by law. Minnesota Statutes § 3.736 governs the State's liability. Minnesota Statutes, Chapter 466 governs the liability of the County.

8. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

9. Government Data Practices

The County and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the County or the State.

10. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination; Suspension

- 11.1 *By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.
- 11.2 *Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the County. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the County will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.
- 11.3 *Suspension.*** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

12. Force Majeure

Neither party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and § 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: _____

BLUE EARTH COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With delegated authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

BLUE EARTH COUNTY

RESOLUTION

IT IS RESOLVED that Blue Earth County enter into MnDOT Agreement No. 1027151 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway (C.S.A.H.) 90 and C.S.A.H. 10 as detour routes during the contract construction to be performed upon, along and adjacent to Trunk Highway No. 22 from 100' South of 5th Avenue in Mapleton to 650' North of C.S.A.H. 15 under State Project No. 0704-100 (T.H. 22 = 039).

IT IS FURTHER RESOLVED that the County Board Chairperson and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Blue Earth County at an authorized meeting held on the 3 day of January, 2017, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to before me this _____ day of _____, 2017

Notary Public _____

My Commission Expires _____

NOTARY
STAMP

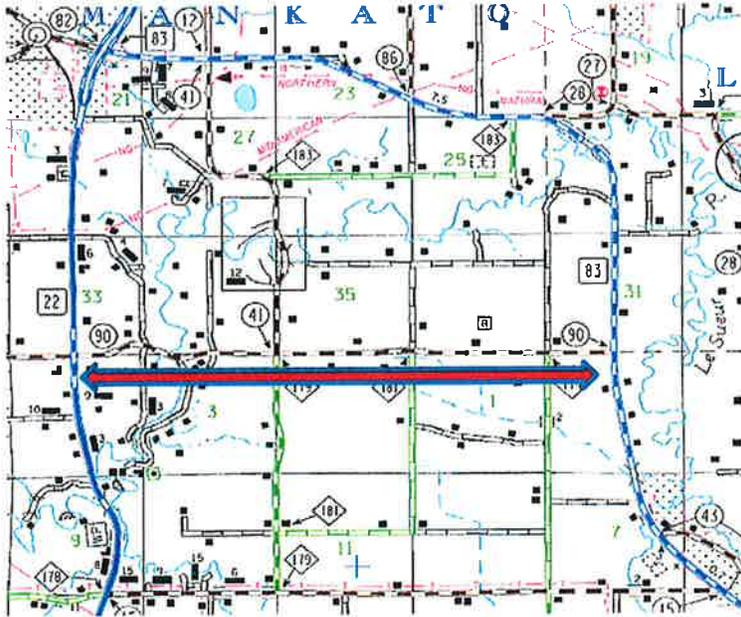
(Signature)

(Type or Print Name)

(Title)

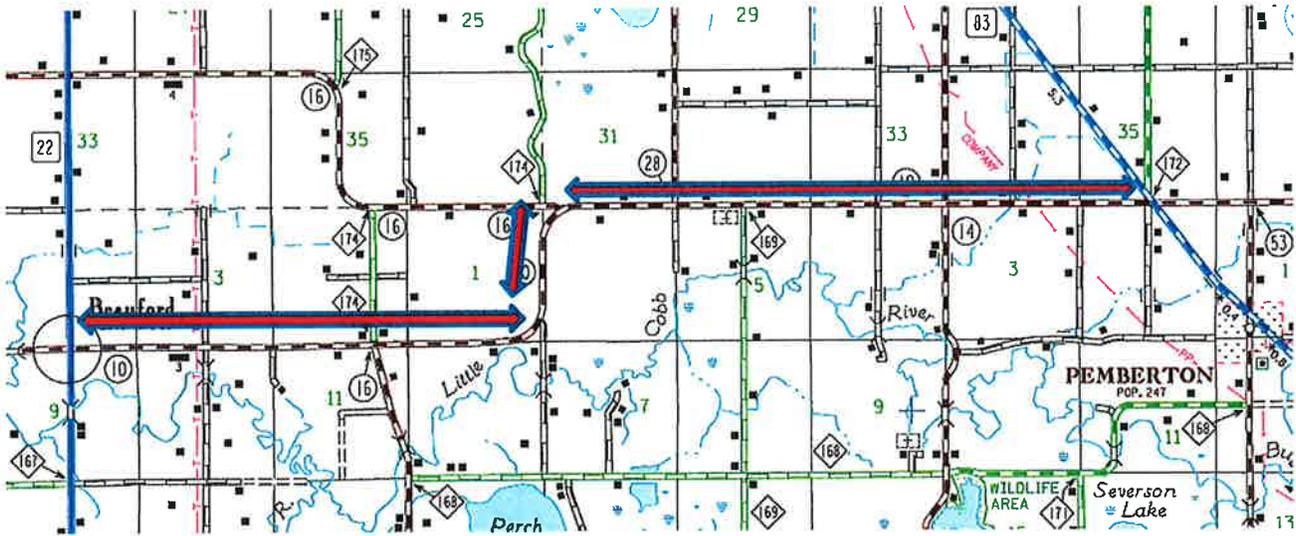
Comments: This project is split into two construction years and Highway 22 will be open during the winter 2017/2018 season. Please see map below for 2017 proposed detour in blue - the 2018 detour is shown in red.

Calculated county road mileages



2017 Detour (210 days) to utilize 4 miles of CR 90

2018 Detour (160 days) to utilize 8.8 miles of CR 10

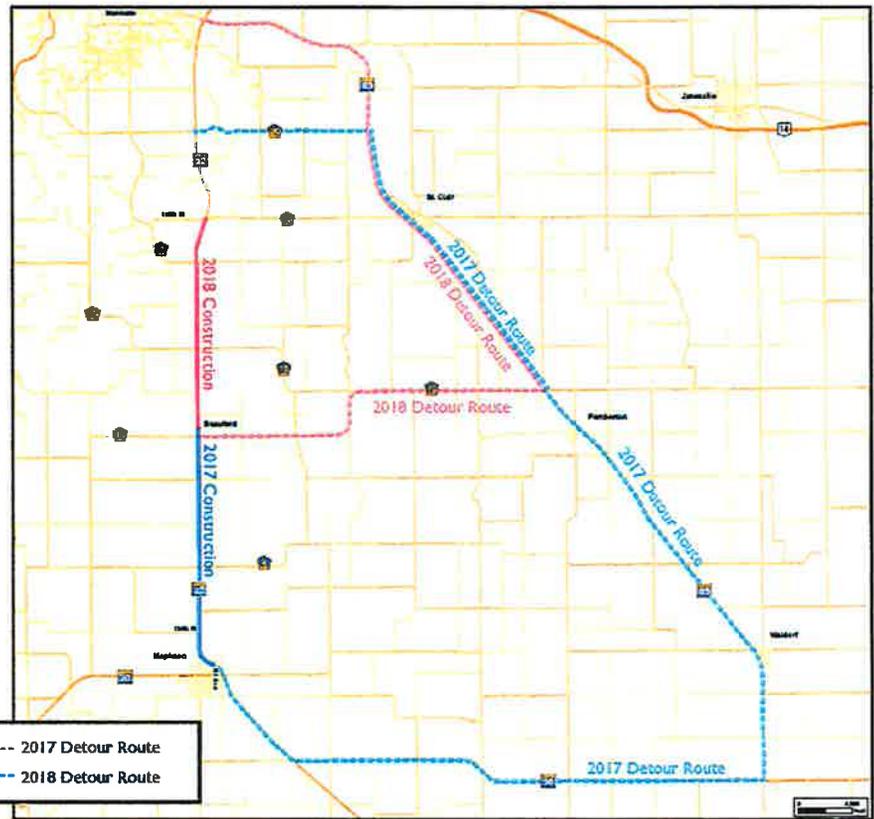


DETOUR MAP

The Highway 22 project will take place over two construction seasons: 2017 and 2018.

The southern portion of the project is planned for 2017. Work will include roadway resurfacing and reconstruction and bridge reconstruction. The proposed detour will follow Highway 30 to Highway 83 to County Highway 90.

Reconstruction of the northern portion of the project is planned for 2018. The proposed detour will follow County Highway 10 to Highway 83.



Parliamentary Procedure Cheat Sheet

		Motion	Is a 2 nd required?	Is it amendable?	Is it debatable?	What vote is required?	Can it be reconsidered?	May it interrupt?
	1	Main Motion	Yes	Yes	Yes	Majority	Yes	No
Subsidiary Motions	2	Postpone Indefinitely	Yes	No	Yes	Majority	Yes	No
	3	Amend	Yes	Yes	Yes	Majority	Yes	No
	4	Commit or Refer	Yes	Yes	Yes	Majority	Yes	No
	5	Postpone to a certain time	Yes	Yes	Yes	Majority	Yes	No
	6	Limit or extend limits of debate	Yes	Yes	No	Two-Thirds	Yes	No
	7	Previous Question	Yes	No	No	Two-Thirds	Yes	No
	8	Lay on the Table	Yes	No	No	Majority	No	No
Privileged Motions	9	Call for the orders of the day	No	No	No	At the request of one member	No	Yes
	10	Raise a question of privilege	No	No	No	Chair decides	No	Yes
	11	Recess	Yes	Yes	No	Majority	No	No
	12	Adjourn	Yes	No	No	Majority	No	No
	13	Fix the time to which to adjourn	Yes	Yes	No	Majority	Yes	No

Main Motion – Introduces new business. A main motion is the lowest ranking motion, and a member may make only when no other business is pending.

Subsidiary Motion – Assist in handling the main motion. Always apply to another motion that is pending. Is in order from the time the chair states the main motion until the motion is voted on.

Privileged Motion – Do not relate to the pending motion, but deal with special matters of immediate and overriding importance.

RANKING MOTIONS

1. Main Motion – Introduces a Substantive question as a new subject.
2. Postpone Indefinitely – reject main motion without a direct vote.
3. Amend – alter or modify the wording of a main motion. A primary amendment modifies the main motion; a secondary amendment modifies the primary amendment.
Can amend a motion in 3 ways:
 - Insert or add words – insert words at the beginning, middle or end of motion.
 - Strike out words or paragraph – Remove words or a paragraph.
 - Strike out and insert words or substitute a paragraph – Remove certain words or paragraphs and replace them with others.
4. Commit or refer – to refer a motion to a smaller group or committee.
5. Postpone to a certain time – delay consideration of a main motion until later in the same meeting or until the next scheduled meeting.
6. Limit or extend limits of debate – a motion that limits or changes the number of times a member make speak or the time consumed by a speech, or total time for debate. A motion to limit the debate applies to all motions previously made and that may subsequently be made, but a motion to extend limits of debate only affects motions that are still pending.
7. Previous question – a motion to close the debate, or call for the question, so the pending motion will come to an immediate vote.
8. Lay on the table – a motion to set aside the main motion temporarily to take up a more pressing issue.
9. Call for the order of the day – a request made to follow the adopted agenda.
10. Raise a question of privilege – interrupt the discussion of business to bring up an urgent subject. Ex: Noise or temperature of the room, to received handout materials, or see a presentation.
11. Recess – to take a short intermission in the meeting
12. Adjourn – to close the meeting
13. Fix the time to which to adjourn – to set a time, date, and place to continue the present meeting anytime before the next regularly scheduled meeting.

** A resolution must have at least 3 yes votes to pass whether there are 3, 4, or 5 Commissioners present.